

# **AGENDA**

## **BOARD MEETING**

**DAY/DATE:** FRIDAY 6 DECEMBER 2019

**TIME:** 10.00am

**VENUE:** Wudinna Community Centre

## Contents

## Page

	<b>EPLGA DELEGATES: 2019/20</b>	<b>3</b>
<b>1</b>	<b>INTROUCTION</b>	<b>4</b>
1.1	Welcome	4
1.2	Apologies	4
<b>2</b>	<b>CONFIRMATION OF MINUTES</b>	<b>4</b>
2.1	Minutes of Previous Meeting	4
<b>3</b>	<b>BUSINESS ARISING FROM MINUTES</b>	<b>11</b>
<b>4</b>	<b>GENERAL REPORTS</b>	<b>11</b>
4.1	President's Report	11
4.2	Individual Council Activity Reports	11
4.3	Executive Officer's Reports	13
	4.3.1 Report No. 01-1219: General Report	12
	4.3.2 Report No. 02-1219: Meeting Actions Report	16
4.4	Local Government Association of SA	18
4.5	Regional Development Australia Whyalla and Eyre Peninsula Inc [RDAWEP]	18
4.6	Eyre Peninsula Natural Resources Management Board [EPNRM]	18
4.7	Other Reports/Minutes	18
	4.7.1 SA Regional Organisation of Councils [SAROC]	18
<b>5</b>	<b>COMMITTEES</b>	<b>19</b>
5.1	CEO's Group/Committee	19
5.2	Engineering & Works Committee	21
5.3	EPLGA Tourism Advisory Committee	24
5.4	EP Mineral & Energy Resources Community Development Taskforce	26
5.5	Executive Committee	26
<b>6</b>	<b>FINANCE REPORTS</b>	<b>27</b>
6.1	Report No. F1-1219 Finance Report	27
6.2	Balance Sheet and Budget Comparison as at 25 November 2019	28
<b>7</b>	<b>DEPUTATIONS AND PETITIONS</b>	<b>31</b>
7.1	Deputations/Presentations	31
7.2	Petitions	31
<b>8</b>	<b>GENERAL BUSINESS: Motions on Notice and Without Notice and Questions</b>	<b>31</b>
8.1	Motion on Notice	31
8.2	Motion Without Notice / Questions from the Floor	31
<b>9</b>	<b>CORRESPONDENCE</b>	<b>32</b>
9.1	Correspondence for Decision	32
9.2	Correspondence for Noting	32
9.3	Precis´ of Incoming/Outgoing Correspondence	32
<b>10</b>	<b>FUTURE MEETINGS</b>	<b>34</b>

**EPLGA DELEGATES: 2019/20**

(As notified by Councils)

<b>MEMBER COUNCIL</b>	<b>BOARD MEMBER</b>	<b>DEPUTY BOARD MEMBER</b>
Ceduna	Perry Will (Mayor)	Ian Bergmann (D/Mayor)
Cleve	Phil Cameron (Mayor)	Robert Quinn (D/Mayor)
Elliston	Malcolm Hancock (Mayor)	Peter Hitchcock (D/Mayor)
Franklin Harbour	Robert Walsh (Mayor)	Daven Wagner (D/Mayor)
Kimba	Dean Johnson (Mayor)	Megan Lienert (D/Mayor)
Lower Eyre Peninsula	Jo-Anne Quigley (Mayor)	Peter Mitchell (D/Mayor)
Port Lincoln	Brad Flaherty (Mayor)	Faye Davis (D/Mayor)
Streaky Bay	Travis Barber (Mayor)	Philip Wheaton (D/Mayor)
Tumby Bay	Sam Telfer (Mayor)	Robert Randall (D/Mayor)
Whyalla	Clare McLaughlin (Mayor)	Rick Santucci (D/Mayor)
Wudinna	Eleanor Scholz (Mayor)	Ned Luscombe (D/Mayor)

## 1 INTRODUCTION

### 1.1 Welcome

### 1.2 Apologies

## 2 CONFIRMATION OF MINUTES

### 2.1 Minutes of Previous Meeting

Minutes of the Board Meeting held on Friday 6 September 2019, included below recommendation.

**RECOMMENDATION:**

***That the minutes of the Board Meeting of the Eyre Peninsula Local Government Association held on Friday 6 September 2019 at Ceduna, be adopted as a true and correct record of proceedings.***

## 2.1 Minutes of Previous Meeting cont.

**Minutes of the Eyre Peninsula Local Government Association Board Meeting held at Ceduna on Friday 6 September 2019 commencing at 10.00am.**

<b>Delegates Present:</b>	Sam Telfer [Chair] Perry Will Phil Cameron Malcolm Hancock Robert Walsh Dean Johnson Peter Mitchell Brad Flaherty Travis Barber Clare McLaughlin Alan McGuire	President, EPLGA Mayor, District Council of Ceduna Mayor, District Council of Cleve Mayor, District Council of Elliston Mayor, District Council of Franklin Harbour Mayor, District Council of Kimba Deputy Mayor, District Council of Lower Eyre Peninsula [Proxy] Mayor, City of Port Lincoln Mayor, District Council of Streaky Bay Mayor, City of Whyalla CEO, Wudinna District Council [Proxy]
<b>Guests/Observers:</b>	Tony Irvine Mark Hewitson Paul Brown Peter Arnold Karen Quinn Chris Smith Deb Larwood Rod Pearson Stephen Rufus Karina Ewer Trevor Smith Aina Danis Dion Dorward Brad Riddle Peter Scott Jonathan Clark Mark Whitfield Steve Dangerfield Gary Neave John Crosby Tony Piccolo, MP Tom Caunce Stephen Smith	EO, EPLGA Ag CEO, District Council of Ceduna Councillor, District Council of Ceduna CEO, District Council of Cleve Ag CEO, District Council of Elliston CEO, District Council of Franklin Harbour CEO, District Council of Kimba CEO, District Council of Lower Eyre Peninsula CEO, City of Port Lincoln CEO, District Council of Streaky Bay CEO, District Council of Tumby Bay Executive Assistant, EPLGA CEO/DORD, RDAWEP Deputy CEO/DRD, RDAWEP Economic Development Manager, RDAWEP Regional Manager, EPNRM Board Presiding Member, EPNRM Board Business Lead, Strategy and Engagement, ProManage Director – Projects, ProManage Chairman, Free Eyre Limited Shadow Minister for Planning and Local Government Adviser to the Hon. Tony Piccolo Director, LGA of SA

### 1. INTRODUCTION

#### 1.1 Welcome/Apologies

Welcome by President Mayor Sam Telfer, with special mention to Tony Piccolo, MP.

President Mayor Sam Telfer highlighted that Mayor McLaughlin will be participating via teleconference.

Apologies received from:

Peter Treloar, MP	Member for Flinders
Stephan Knoll, MP	Minister for Transport, Infrastructure and Local Government
Eleanor Scholz	Mayor, Wudinna District Council
Ned Luscombe	Deputy Mayor, Wudinna District Council
Rowan Ramsey, MP	Member for Grey
Jo-anne Quigley	Mayor District Council of Lower Eyre Peninsula

#### 1.2 Minutes of Previous Meeting

Secunder for the motion relating to the Coastal Protection Board – Limitation of Additional Powers Within New Planning Legislation to be altered from Mayor Cameron to Mayor Walsh.

**048/19: Confirmation of Minutes**

**Moved: Mayor Johnson                      Seconded: Mayor Cameron**

***That the amended minutes of the Board meeting of the Eyre Peninsula Local Government Association held on Friday 28 June 2019, be adopted as a true and correct record of proceedings.***

**CARRIED**

## 2.1 Minutes of Previous Meeting cont.

### 2. BUSINESS ARISING FROM THE MINUTES

Nil.

### 3. GENERAL REPORTS

#### 3.1 President's Report – Mayor Telfer

*049/19: President's Report*

*Moved: Mayor Walsh                      Seconded: Deputy Mayor Mitchell*

*That the EPLGA Board accepts the President's Report.*

**CARRIED**

As presented on:

- › EP rail crossing signage and extra pressures on the roads within the region.
- › LGA meeting.
- › Productivity Commission Report.
- › Regional Development Strategy meetings.
- › Joint Planning Board.
- › Conference – Waste and Recycling.
- › Department processes – streamlining to alleviate frustration within the region.

#### 3.2 Individual Council Activity Reports [2 minute summary]

- › As presented.

#### 3.3 Executive Officer's Reports

##### 3.3.1 Report # 01-0919: General Report

*050/19: General Report # 01- 0919 General Report/Coastal Alliance Western Zone Representatives*

*Moved: Mayor Flaherty                      Seconded: Mayor Will*

*1. That the EPLGA Board receives report # 01-0919 from the Executive Officer.*

*2. That the EPLGA notes the Coastal Alliance Western Zone representatives are Crs. Andrea Broadfoot and Dr. Alan Tingay with Deputy Mayor Ron Randall as the proxy.*

**CARRIED**

Update presented by Mayor Johnson regarding the meeting with the Minister in relation to improvement and enhancement of health services in the region, announcing successful funding of \$300,000 to engage a Project Officer for the Northern Eyre Peninsula Health Alliance [NEPHA] to investigate options on this important issue.

##### 3.3.2 Report No. 02-0919: Joint Planning Board

*051/19: Report # 02-0919/Joint Planning Board*

*Moved: Mayor Walsh                      Seconded: Mayor Johnson*

*That the EPLGA Board receives report # 02-0919 from the Executive Officer.*

*That the EPLGA Executive Officer is directed to commence:-*

- *the establishment of a regional Joint Planning Board (JPB) Pursuant to Section 36 of the Planning, Development and Infrastructure Act 2016 (the PDI Act).*
- *to include the function of appointment of a Regional Assessment Panel in the planning agreement.*

**CARRIED**

##### 3.3.3 Report # 03-0919: Codes and Policy Reviews

*052/19: Report # 03-0919/Codes and Policy Review*

*Moved: Mayor Cameron                      Seconded: Mayor Walsh*

*1. That the EPLGA Board accepts report # 03-0919 from the Executive Officer.*

*2. That the codes and policies as listed below have been reviewed:-*

- *Code of Conduct for Board Members*
- *Environmental Protection Policy*
- *Human Resources Policy*
- *Public Consultation Policy*
- *Regional Economic Development Policy*
- *Media Policy*
- *WHS – Administration Policy*

## 2.1 Minutes of Previous Meeting cont.

- *WHS – Consultation Policy*
- *WHS – Contractor Management Policy*
- *WHS – Emergency Policy*
- *WHS – Hazard Management Policy*
- *WHS – Hazardous Work Policy*
- *Internal Controls*

**CARRIED**

### 3.3.4 Report # 04-0919: Draft 2019 Transport Strategy Review for Consultation

*053/19: Report # 04-0919/Draft 2019 Transport Strategy Review for Consultation*

*Moved: Deputy Mayor Mitchell      Seconded: Mayor Will*

1. *That the EPLGA Board receives report # 04-0619 from the Executive Officer.*
2. *That the EPLGA Board notes the call for and encourages feedback from members Councils and the Engineering & Works Committee, on the draft 2019 Transport Strategy by 15 November 2019.*

**CARRIED**

### 3.3.5 Report No. 05-0919: Meeting Actions Report

*054/19: Report # 05-0919/Meeting Actions Report*

*Moved: Mayor Flaherty      Seconded: Mayor McLaughlin*

1. *That the EPLGA Board accepts report # 05-0619 from the Executive Officer.*
2. *That the EPLGA Board notes the Meeting Actions Report.*

**CARRIED**

### 3.3.6 Report No. 06-0919: Executive Officer Recruitment Status

*055/19: Report # 06-0919/Executive Officer Recruitment Status*

*Moved: Mayor Hancock      Seconded: Mayor Will*

1. *That the EPLGA Board notes report # 06-0919.*
2. *That the current Executive Officer's employment contract concludes as at 29 November 2019, unless unforeseen circumstances arise, at which stage the Executive Committee will negotiate the concluding date and advise the EPLGA Board.*

**CARRIED**

*056/19: Late Report 0919/Annual Report/Financial Reports as at 30 June 2019*

*Moved: Mayor Flaherty      Seconded: Mayor Cameron*

1. *That the EPLGA Board accepts the late report from the Executive Officer (# LATE-0919) for the 2018/19 Annual Report and Financial Statements adoption.*
2. *That the EPLGA Board adopts the 2018/19 EPLGA Annual Report.*
3. *That the EPLGA Board adopts the financial accounts for the year ending 30 June 2019 and further declares that:*
  - *the financial statements and notes present fairly the association's financial situation as at 30 June 2019 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements;*
  - *in the Board's opinion there are reasonable grounds to believe that the association will be able to pay its debts as and when they become due and payable; and*
  - *the Board authorises the President and Executive Officer to sign the Board Certificate contained within the financial statements.*

**CARRIED**

## 3.4 Local Government Association of SA (Stephen Smith, Director; Mayor Telfer)

As presented.

## 3.5 Regional Development Australia Whyalla and Eyre Peninsula (Dion Dorward; Peter Scott)

As presented.

## 3.6 Eyre Peninsula Natural Resources Management Board (Mark Whitfield; Jonathan Clark)

As presented.

## **2.1 Minutes of Previous Meeting cont.**

### **3.7 Other Reports/Minutes**

#### **3.7.1 South Australian Regional Organisation of Councils**

## **4 COMMITTEES**

### **4.1 CEO's Committee**

Minutes dated 27 June 2019 as presented.

Update from Alan McGuire.

#### **057/19: CEOs' Committee Meeting Minutes**

**Moved: Deputy Mayor Mitchell      Seconded: Mayor Johnson**

**That the minutes of the CEOs' Committee meeting dated 27 June 2019 be received and noted by the EPLGA Board.**

**CARRIED**

### **4.2 Engineering & Works Committee**

Nil.

### **4.3 EPLGA Tourism Advisory Committee**

Minutes dated 20 June 2019 as presented.

#### **058/19: EPLGA Tourism Advisory Committee Meeting Minutes**

**Moved: Mayor Cameron      Seconded: Mayor Barber**

**That the minutes of the EPLGA Tourism Advisory Committee dated 20 June 2019 be received and noted by the EPLGA Board.**

**CARRIED**

### **4.4 EP Mineral and Energy Resources Community Development Taskforce**

### **4.5 Executive Committee**

No report tabled.

## **5. FINANCE REPORT**

**Receipt of Report # F1-0919: Budget Comparison and Balance Sheet as at 20 August 2019.**

#### **059/19: Finance Report**

**Moved: Mayor Hancock      Seconded: Mayor Johnson**

**That the EPLGA Board receives the Balance Sheet as at 20 August 2019 and the Budget Comparison Report as at 20 August 2019.**

**CARRIED**

## **6. DEPUTATIONS AND PRESENTATIONS**

### **6.1 Deputations/Presentations**

#### **6.1.1 Hon. Tony Piccolo, MP, Shadow Minister for Planning and Local Government**

Mayor Flaherty left the meeting at 12.04pm.

#### **6.1.2 John Crosby, Chairman and Secretary, Free Eyre Limited; Steve Dangerfield, Business Lead, Strategy and Engagement; Gary Neave, Director – Projects, ProManage**

### **6.2 Petitions**

Nil.



## **2.1 Minutes of Previous Meeting cont.**

### **7. GENERAL BUSINESS – Motions on Notice & Without and Questions**

#### **7.1 Motion on Notice**

**060/19: South Australian Snapper Ban**

**Moved: Mayor Barber**

**Seconded: Mayor Will**

**That the EPLGA President at the next SAROC meeting ask Minister Whetstone to reconsider the proposed total South Australian Snapper ban until further studies are undertaken, due to the substantial negative impact this will have on small business, facilities and regional tourism on the west coast of Eyre Peninsula.**

**CARRIED**

**061/19: Project Outline/Budget Expenditure for Eyre Peninsula**

**Moved: Deputy Mayor Mitchell**

**Seconded: Mayor Will**

**That a request be put to the Department of Planning, Transport and Infrastructure for a detailed project outline with costings for the budgeted expenditure for Eyre Peninsula roads transitioned of freight from rail to road.**

**CARRIED**

#### **7.1.1 Motion Laying on the Table**

#### **Motion without Notice from 28 June 2019 EPLGA Board Meeting:**

**Coastal Protection Board – Limitation of Additional Powers Within New Planning Legislation**

**Moved: Mayor Hancock**

**Seconded: Mayor Walsh**

**That the EPLGA call for the Minister for Planning to limit any additional powers of the Coastal Protection Board in the new planning legislation to those of the current planning system.**

**046/19: Formal Motion**

**Moved: Mayor Johnson**

**Seconded: Mayor Cameron**

**That the motion lay on the table.**

**CARRIED**

#### **7.2 Motion on Without Notice/Questions from the Floor**

### **8. CORRESPONDENCE**

#### **8.1 Correspondence for Decision**

Nil.

#### **8.2 Correspondence for Noting**

Nil.

#### **8.3 Incoming & Outgoing Correspondence**

As listed within the agenda.

**062/19: Incoming/Outgoing Correspondence**

**Moved: Mayor Johnson**

**Seconded: Mayor Barber**

**That all incoming and outgoing correspondence listed in the agenda be noted.**

**CARRIED**

#### **8.4 Late Correspondence:**

Nil.

## 2.1 Minutes of Previous Meeting cont.

### 9 FUTURE MEETINGS

*063/19: Next Meeting*

*Moved: Mayor Cameron*

*Seconded: Chief Executive Officer Alan McGuire*

*That the next meeting of the Eyre Peninsula Local Government Association Board will be held on Friday 6 December 2019 at Wudinna, commencing at 10.00am.*

**CARRIED**

### Conference Location Rotation

2020 Wudinna

2021 Cowell

2022 Cleve

2023 Streaky Bay

2024 Elliston

Meeting Location Rotation for 2020:

Late February/early March [tbc]: Wudinna [including the Annual Conference hosted by Wudinna DC]

Friday, 26 June: Wudinna

Friday, 4 September: DC Lower Eyre Peninsula

Friday, 4 December: Wudinna

Meeting closed at 12.50pm.

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**3 BUSINESS ARISING FROM MINUTES**

**4 GENERAL REPORTS**

**4.1 President's Report [verbal]**

**RECOMMENDATION::**

***That the EPLGA Board accepts the President's Report.***

**4.2 Individual Council Activity Reports [2 minute summary]**

## 4.3 Executive Officer's Report

### 4.3.1 Report No. 01-1219: General Report

**To:** President and EPLGA Board Members

**Date:** 6 December 2019

**Topic:** General Report

**Report No:** 01-1219

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#### **PROPOSAL:**

That the Executive Officer provides a general report on matters of interest for the Board.

#### **BACKGROUND:**

These are matters not requiring an individual report.

#### **DETAIL:**

##### **1. Executive Officer Recruitment Update**

The President will provide an update at the meeting on the Executive Officer recruitment process.

CLAUSE 12 OF THE EPLGA CHARTER states in regard to the EPLGA having an Executive Officer: -

##### **12. ADMINISTRATIVE MATTERS**

*12.1 There will be an Executive Officer of the EPLGA appointed by the Board on such terms and conditions as may be determined by the Board.*

*12.2 The Executive Officer will be responsible to the Board:*

*12.2.1 to ensure that the policies and lawful decisions of the EPLGA are implemented in a timely manner;*

*12.2.2 for the efficient and effective management of the operations and affairs of the EPLGA;*

*12.2.3 to provide advice and reports to the Board on the exercise and performance of the EPLGA powers and functions; and*

*12.2.4 to give effect to the principles of human resource management generally applicable within the local government industry.*

*12.3 The Executive Officer has such powers, functions and duties prescribed by this Clause and as determined necessary by the Board from time to time to ensure the efficient and effective management of the operations and affairs of the EPLGA.*

*12.4 The Board may employ other officers and it may authorise the Executive Officer to employ such other officers on its behalf as are required for the efficient and effective management of the operations and affairs of the EPLGA.*

*12.5 The Board may engage professional consultants and may authorise the Executive Officer to engage professional consultants to provide services to the EPLGA to ensure the proper execution of its decisions, the efficient and effective management of the operation and affairs of the EPLGA and for giving effect to the general management objectives and principles of human resource management prescribed by this Charter.*

## 4.3 Executive Officer's Report cont.

### 4.3.1 Report No. 01-1219: General Report cont.

#### 2. Drought Discussions – EPNRM, RDAWEP & EPLGA

The Executive Officers of the above regional organisations met in regard to the drought conditions in parts of the region. The RDAWEP will be organising a forum of those persons previously involved in the Drought Taskforce to gather information and learnings from previous droughts with a view to re-establishing a drought taskforce again to assist the region in such difficult times.

#### 3. Regional Development Assessment Panel – Update

Victoria Shute and Cecilia Pascale from KelledyJones Lawyers will be attending the Board meeting to update Elected Members on the progress made to date in the implementation of a regional Development Assessment Panel.

Further to the meeting held on 6 November 2019, KelledyJones Lawyers provided an explanatory document to the ten participating Council's Chief Executive Officers for them to consider the constitution of a Regional Assessment Panel ("RAP") under the *Planning, Development and Infrastructure Act 2016* ("the PDI Act").

Given the numbers of development applications lodged on the EP and the frequency of RAP meetings, a single RAP for the participating councils is not only achievable but may achieve the most cost-effective outcome.

There are two documents for consideration for an EPRAP being the draft terms of reference and the draft service agreement. In correspondence forwarded by Victoria Shute and Cecilia Pascale they summarised some facts around these two documents that had come from questions and queries raised at the recent meetings with CEO's & Planning staff from the ten Councils. See below for the extract from the KelledyJones Lawyers correspondence.

#### *Draft Terms of Reference ("TOR")*

1. *The TOR governs how the RAP is to be constituted by the Minister and is intended to ensure clarity and certainty in this regard.*
2. *The RAP is to be constituted of five (5) independent members who must be appropriately accredited under the Planning, Development and Infrastructure (Accredited Professionals) Regulations 2019.*
  - 2.1 *Five (5) members is considered to be an appropriate number to ensure an appropriate range of expertise and experience from RAP members and to ensure public satisfaction in the RAP's operations. Less or more members can be specified in the TOR.*
  - 2.2 *All members are to be "independent" due to the workload and commitments associated with the RAP (including travel), the increased complexity of development application processes under the PDI Act, and the desire to ensure that the RAP is perceived to be an impartial decision-making body by the EP community.*
3. *Panel member terms are set as two (2) years. This largely accords with current Council Assessment Panel terms and is considered an adequate term length.*
4. *The nomination of Panel member and Assessment Manager appointments to the Minister by the Councils is governed by the draft Service Agreement.*
5. *Panel members do not need to attend meetings in-person. They may attend by telephone or web conference or other similar means.*

## 4.3 Executive Officer's Report cont.

### 4.3.1 Report No. 01-1219: General Report cont.

#### *Draft Service Agreement ("SA")*

6. *The SA is premised upon there being a single "Host Council" for the RAP.*
7. *As discussed, the proposal is for the "Host Council" to be the City of Port Lincoln for an initial five (5) year term. The "Host Council" will be subject to review at the end of this term, and for every five (5) years thereafter.*
8. *The City of Port Lincoln has offered to be the initial "Host Council" on the basis that it has sufficient staff and administrative resources to do so.*
9. *The Host Council's responsibilities include:*
  - 9.1 *nominating an Assessment Manager for the RAP;*
    - 9.1.1 *under the PDI Act, the CE of DPTI must appoint an Assessment Manager for the RAP. Under the TOR, this should be the Assessment Manager nominated by the Councils. The SA ensures that this is the Host Council;*
    - 9.1.2 *under the PDI Act, the Assessment Manager must be appropriately- accredited. We are instructed that there are only two persons who meet the requirements for accreditation on EP, being Jess Burns at the City of Port Lincoln and Jennifer Brewis at the District Council of Streaky Bay. Having an Assessment Manager for the RAP who is also an employee of a council is considered to be more cost-effective than using a consultant whilst also ensuring that the appointed person is an EP resident;*
  - 9.2 *ensuring the appropriate delegations from the RAP and Assessment Manager are facilitated. To this end:*
    - 9.2.1 *under the PDI Act, the "relevant authority" for all aspects of planning applications will be either the RAP or the Assessment Manager;*
    - 9.2.2 *in order to ensure efficient and effective operations, the RAP will need to delegate its powers and functions concerning the receipt and processing of development applications to other persons. Delegations that delegate these powers and functions in respect of development applications lodged in particular council areas to officers of that council will be recommended to ensure a seamless transition to the PDI Act and to ensure present resourcing for development assessment tasks by any of the councils does not need to change;*
    - 9.2.3 *it is not possible for a single Assessment Manager to undertake all planning assessment functions and powers for the entire EP;*
      - (a) *delegations are entirely necessary. Delegations from the Assessment Manager to existing staff at councils are expected. Whilst a statutory decision-maker cannot be compelled (otherwise than by legislation) to delegate in a particular manner, it is expected that the Host Council will ensure that appropriate key performance indicators and other measures are in place to ensure that the Assessment Manager delegates appropriately;*
      - (b) *as is the case with delegations made by councils to Chief Executive Officers and others, delegations from the Assessment Manager are not affected by the absence of an Assessment Manager's. Rather, they remain in place until they are revoked or replaced. Accordingly, periods of absence from an Assessment Manager will not affect the ability for delegates to continue to process, assess and determine development applications;*
    - 9.2.4 *again, appropriate delegations will mean that development applications lodged in a council's area will be received, processed, assessed and (where relevant) determined by staff of that council under delegated authority. Further, where a development application assessed by a delegate is to be determined by the RAP, the delegate must attend the relevant RAP meeting;*

### **4.3 Executive Officer's Report cont.**

#### **4.3.1 Report No. 01-1219: General Report cont.**

- 9.3 *arranging nominations for appointment to the Panel (with participation from other councils);*
- 9.4 *administrative requirements for the facilitation of the Panel and other relevant matters specified in the SA.*
10. *In circumstances where a development application to be determined by the RAP concerns land which is not in reasonable proximity to the Host Council's area, the relevant council is entitled to request that the relevant meeting and (as relevant) site inspection, occur within the requesting council's area. This measure is intended to ensure that delegates, representors and applicants are not required to travel unreasonably and to ensure that RAP members appreciate local factors that are relevant to the assessment of a development application.*
11. *Panel costs are proposed to be managed as follows:*
- 11.1 *a quarterly stipend fee is to be paid to Panel members instead of sitting fee. This is intended to ensure that there is no inducement to meet more often than is necessary and so that the Panel is encouraged to delegate appropriate functions and powers to officers of the councils;*
- 11.2 *the fee will be determined by the Host Council having regard to other fees set across South Australia and the likely frequency of RAP meetings having regard to the Planning and Design Code which specifies which applications must be notified to the public and it is only these applications that will be determined by the RAP. The draft Planning and Design Code indicates that RAP meetings will be considerably less frequent than they are presently;*
- 11.3 *for guidance, current sitting fees for other RAPs is \$500 per meeting for members and \$750 per meeting for Presiding Members. To ensure that RAP meetings are kept to one (1) per month unless extenuating circumstances apply, an appropriate stipend could be \$1,500 and \$2,250 respectively. The annual contribution paid by the ten (10) councils towards the stipend fees would be \$1,500 on this basis;*
- 11.4 *the stipend fees will be shared in equal proportions by the participating councils;*
- 11.5 *under the TOR, Panel members are expected to maintain statutory CPD requirements and to cover the costs of doing so themselves. The SA makes provision for training sessions which are to be arranged for the RAP by the councils which are in addition to CPD. Such training sessions can include RAP inductions and sessions on regional matters of interest and relevant to the RAP. These costs are to be shared in equal proportions by the participating councils;*
- 11.6 *all other costs of the RAP will be paid on a user-pays basis.*

The TOR and SA can be amended if required by the councils.

#### **RECOMMENDATIONS:**

***That the EPLGA Board receives Report No. 1-1219 General Report from the Executive Officer.***

***That KelledyJones Lawyers legal representatives be invited to update the Elected Members on the progress made with the Eyre Peninsula Regional Development Assessment Panel as part of this report.***

### **4.3 Executive Officer's Report cont.**

#### **4.3.2 Report No. 02-1219: Meeting Actions Report**

**To: President and EPLGA Board Members**

**Date: 6 December 2019**

**Topic: Meeting Actions Report**

**Report No: 02-1219**

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**PROPOSAL:**

That the EPLGA Board notes the Meeting Actions Report and outstanding matters.

**BACKGROUND:**

As good governance practices, a meeting action report will be maintained and presented at each EPLGA Board meeting to allow the status tracking of all action based resolutions made by the EPLGA Board. Once completed the resolution/task will be deleted from the report however will be maintained in the file for any future reference.

**DETAIL:**

The report is relatively self-explanatory.

**REVIEW PERIOD:**

Each EPLGA Board Meeting on a quarterly basis.

**RECOMMENDATIONS:**

*That the EPLGA Board accepts Report No. 2-1219 Meeting Actions from the Executive Officer.*

*That the EPLGA Board notes the Meeting Actions Report.*

**Enclosures:**

Meeting Actions Report



Meeting Date	Motion No.	Task	Responsibility	Comment	EPLGA Status
27-Feb-18	020/18	Native Vegetation Regulations Lobbying - Regional Townships v City	President & EO	Raised at SAROC & LGA Board level for action. New Planning Design Codes to address.	In Progress - LGA Board to follow up.
28-Jun-19	031/19	CEO Retirement & Recruitment	EO/ Exec Cmmttee	LGA Recruitment undertaking role.	In Progress
28-Jun-19	033/19	Transport Strategy Review	EO	SMEC have been engaged to undertake the review with the "what if" scenarios included. Needs completion & adoption by Feb 2020 Board meeting for SLRP Funding applications.	In Progress - seeking Council & RDAWEP feedback.
28-Jun-19	036/19	Communications Platform	EO & RDAWEP	To investigate establishment of common communications platform for RDAWEP & all EP Councils. Brad Riddle RDAWEP made initial inquiries.	RDAWEP investigating
28-Jun-19	037/19	Railway Network - categorisation to Dormat	EO	Correspondence to GWA about managing a dormat railway network & signage changes etc. Minister advised - Crossings Not In Use" signs can be used but GWA must install.	Correspondence sent- responses forwarded to Councils. COMPLETED
28-Jun-19	039/19	Provision of Locum Drs to EP by State	EO	Correspondence to State Minister - responses received.	Correspondence sent- awaiting response. Minister visit to Kimba - project Officer funded with \$300k. COMPLETED
28-Jun-19	040/19	Lobby the State Government to provide equity in the costs associated with engaging locum doctors in the region	EO	Correspondence to State Minister - responses received	See above \$300k project - COMPLETED
6-Sep-19	051/19	JPB - establishment & DAP establishment.	EO, Jeff Tate, CEO's & Councils	Establishment and set up of JBP & RAP - Kelliedy Jones engaged to assist the process so deadlines can be met with RAP.	In Progress - meeting held with CEO's & Planning staff on 6 Nov 2019 & 5 Dec 2019.
6-Sep-19	056/19	Annual Report & Financial Statement.	EO	Adoption within legal parameters for Councils reporting purposes.	COMPLETED
6-Sep-19	060/19	SA Snapper Ban	President & SAROC delegate	Next SAROC Meeting ask Minister to reconsider the proposed total state ban until further studies are undertaken due to the negative impacts on the region's businesses, tourism etc.	COMPLETED - Ministerial decision made.
6-Sep-19	061/19	DPTI Road Expenditure	President & EO	Request Project outline & costs for budgeted expenditure on roads affected by transition from rail to road freight. DC LEP also requested information - forwarded to DPTI.	In progress - email sent to Scott Cooper DPTI on 12 Sept 2019. Response forwarded to Councils. COMPLETED

#### **4.4 Local Government Association of SA**

- › Representatives to provide a verbal report.

#### **4.5 Regional Development Australia Whyalla and Eyre Peninsula Inc [RDAWEP]**

- › CONFIDENTIAL - Business Plan with Performance and Progress Report for July 2019 – September 2019 and Quarterly Investment Pipeline Report – September 2019 – refer to the email from the Executive Officer containing links to the EPLGA agenda and the RDAWEP report.

#### **4.6 Eyre Peninsula Natural Resources Management Board (EPNRM)**

- › Presiding Member; Regional Manager.

#### **4.7 Other Reports/Minutes**

##### **4.7.1 South Australian Regional Organisation of Councils**

- › Minutes of the recent SAROC meetings are distributed to all member Councils by the Executive Officer of the EPLGA.

## 5 COMMITTEES

### 5.1 CEO's Group/Committee

**Meeting held on Thursday 5 September 2019 at the Ceduna Hotel.**

**Meeting opened:** Meeting opened at 2:00pm.

**Present:** Deb Larwood (CEO, District Council of Kimba), Tony Irvine (Executive Officer, EPLGA), Stephen Rufus (CEO, Port Lincoln City Council), Trevor Smith (CEO, District Council of Tumby Bay), Alan McGuire (Chair & CEO, Wudinna District Council), Karina Ewer (CEO, District Council of Streaky Bay), Karen Quinn (Proxy, District Council of Elliston), Peter Arnold (CEO, District Council of Cleve), Chris Smith (CEO, District Council of Franklin Harbour), Rod Pearson (CEO, District Council of Lower Eyre Peninsula), Mark Hewitson (Proxy, District Council of Ceduna)

**Apologies:** Geoff Moffatt (CEO, District Council of Ceduna), Chris Cowley (CEO, City of Whyalla)

**Observers:** Stephen Smith (LGA of SA), Jo Calliss (RRC)

**Minutes from last meeting:** 27 June 2019 – correct & true record.

**Actions from last meeting:**

Nil.

**Agenda:**

**Local Government Reform Consultation:**

- Submissions to be submitted to LGA of SA.
- Exec Officer to develop a draft regional submission along same format as LGA submission and send to CEO's for amendments etc. –  
**Action: Stephen Smith to send a word document out to EPLGA & Councils.**
- Councils can still submit individual submissions

**Joint Planning Board:**

- Report to EPLGA Board after feedback from the 10 Councils
- Process required now is for a planning agreement to be developed for the Minister
- Executive Officer to get a draft planning agreement prepared – distribute to 10 Councils for feedback – may need a meeting to finalise – then lodge with Minister.
- **Action: Executive Officer to approach DPTI for advice and assistance.**
- Regional Assessment Panels – sub-regional or regional?
- On feedback from 10 Councils – issues around qualified and accredited staff – therefore a regional panel looks to be the best option with a Regional Assessment Manager to assist it and Councils.
- Still not sure of the work load for the regional panel – depends on the new design codes & delegations. Executive Officer to seek professional assistance and advice with this too.
- Need to ensure that the functions of the regional assessment panel and the appointment of such panel are clearly outlined in future documentation.
- Funds set aside in EPLGA Budget to have this external work undertaken. All will need legal assistance and checking.
- Can establish regional assessment panel prior to the JPB – seek legal advice on this.  
**Action: Executive Officer to commence the process of establishing a JPB & Regional Assessment Panel – subject to EPLGA Board approving such at the meeting on 6 Sept 2019.**

**Inquiry into the Cost & Efficiency of Local Government.**

- General discussion took place
- Chris Smith raised the matter of treatment of the CWMS infrastructure in the financials.
- Financial managers Group have submitted a detailed submission – worth noting & reading.  
**Action: Chris Smith to provide dot points on the CWMS issues and the affects on a Councils Financials.**

## 5 COMMITTEES cont.

### 5.1 CEO's Group/Committee cont.

#### EP Transport Strategy

- Draft out for consultation with Councils
- Engineering & Works Committee have this on their agenda
- Be great to have this strategy ready for the Dec 2019 EPLGA Board meeting but February 2020 is fine too as long as it is finalised prior to the Special Local Roads applications opening.

#### EP Roadside Native Vegetation Management Plan

- Guidelines now in operation from the Native Vegetation Unit (developed from the EP Plan)
- No need for the EP Plan to be approved by Native Vegetation Unit (Leave that for assessment by the Engineering & Works Managers Committee)

#### Zone Emergency Management Committee

- All Councils required to have operational staff on this committee – not Elected Members
- Priti Meda distributed info/list for inclusion on Council websites

#### Specialist Risks – Climate Change

- Need to have a future presentation on this – Tom Davies???

#### Other Business:

##### Tourism Advisory Committee

- Meeting held on 4 Sept 2019 in Ceduna
- Terms of Reference changes required.
- CEO to chair.
- RDA secretarial support
- Regional focus
- Timing of meetings to align with CEO meeting cycle
- Budget and project timing to align to Council budget timing
- Skills & expertise needed around the table
- Staff attending need delegated authority to make decisions within Council budgets/ planning etc.
- Spendmap – highlighted benefits & costs. RDA assists with reporting and analysis.
- Eyes on Eyre Project update given – funding, Native Veg & Coastal Protection negotiations to occur
- Councils to budget for the sites in their area – keep Brad Riddle in the loop on this & use him or Sondra for advice etc.
- Costings sought from Councils and due back in October to RDA
- Tourism Marketing Plan on the go now.

##### 20 year State Infrastructure Plan

- Discussion held on this – seeking balance between City & Regional spend

##### WHS & Risk Management

- Jo Calliss brought the meeting up to date on the happening in this space.
- Poor response from Councils in relation to the Wudinna meeting.
- **Action: Jo to again provide meeting notes to CEO's for a response.**
- One System – to be reviewed after 10 years of operation

##### LGA Jetties Working Party

- Minister meeting next week on jetties – regional representatives attending the meeting.

**Meeting closure:** Meeting closed at 5:10pm.

#### **RECOMMENDATION:**

***That the EPLGA Board notes the CEO's Group/Committee Meeting Minutes dated 5 September 2019.***

## 5 COMMITTEES cont.

### 5.2 Engineering & Works Committee

Meeting held in Wudinna on Thursday, 24 October 2019 commencing at 10.35am

#### 1. PRESENT

Neil Haines (Chair), Kelsey Trezise (Minute Recorder), Michael Inglis, Kate Francis, Darren Walker, Tim Mills, Damian Windsor, Tony Irvine and Chris Wilson

#### 2. APOLOGIES

Ivan Noble, Jade Scott and Darren Zechner

#### 3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 25 February 2019 are confirmed as a true and correct record.

Michael Inglis / Tim Mills

CARRIED

#### 4. BUSINESS ARISING

##### 4.1. EP Road Side Vegetation Plan (RVMP)

Damian provided a background on the Plan for new members of the group. Native Vegetation Council has advised the draft Guidelines for the Management of Roadside Native Vegetation are sufficient. Discussion regarding the differences between the Guidelines and the EP RVMP.

##### ACTION

Damian to circulate current information and Council's that wish to pursue approval of the EP RVMP to provide endorsement of the Plan to Tony for submission to the Native Vegetation Council.

#### 5. DISCUSSION ITEMS

##### 5.1. Draft EPLGA 2019 Regional Transport Strategy

Tony provided background on the Strategy and the SLRP process. Our region is gradually losing funding so we need to ensure that we have roads ready to upgrade in Action Plan One. Please check your Asset Management strategies to ensure that all high priority routes are captured in the Transport Strategy.

##### ACTION

Council's to submit feedback on the draft strategy to SMEC prior to mid-November.

##### 5.2. Playground Inspections

Discussion regarding external contractors that can conduct annual comprehensive playground inspections. DC Streaky Bay and DC Elliston have engaged Choose Safety and they will be undertaking inspections in the next few weeks. They can also test unitary surfacing.

DC Kimba advised that they have two employees that are qualified to undertake comprehensive inspections but are only using them internally.

##### ACTION

Tim to circulate contact details for Choose Safety.

##### 5.3. GIS/Spatial Software

Discussion was had regarding the expense of GIS/Spatial software systems and that most Council's are not using this software to its full potential or do not have the inhouse expertise.

Damian has begun investigating as to whether a common platform and licence could be implemented across the Region to assist in reducing costs and sharing of expertise.

##### ACTION

Damian to send email to group requesting information on current GIS/Spatial software systems.

## 5 COMMITTEES cont.

### 5.2 Engineering & Works Committee cont.

#### 5.4. Recycling Processes and Plans

Darren queried about each Council's status on recycling processes. Discussion about updating the EP Waste Strategy. Tony advised that SAROC are preparing a report to access research and development funding to prepare a statewide waste strategy. There is currently funding available in the EPLGA budget and Tony suggested utilising this to collect data for the Region and feed this in to the State strategy.

Damian advised that City of Port Lincoln have a tub grinder coming over soon if everyone needs work completed whilst it is in the area.

#### 5.5. Coastal Infrastructure – Projected Costs

Tony provided an update on the SA Coastal Councils Alliance and the importance of coastal Council's projecting costs on maintenance and replacement of coastal infrastructure. A strategy will be developed to seek funding from the Commonwealth to assist with costs. EPLGA has funding available in its budget to assist with data collection/asset evaluation.

DC Tumby Bay has budgeted for above and below water assessments and condition reports of jetties. If other Council's would like these assessments conducted it would be great to work together to save costs.

## 6. OTHER BUSINESS

#### 6.1. DC Streaky Bay – Street Sweeper

Darren advised that DC Streaky Bay are looking to replace their street sweeper and queried if other Council's would utilise it. Most Councils have their own street sweepers.

#### 6.2. Railway Crossing Signage

Michael queried if anyone had heard any further on the status of railway crossing signage. Discussion regarding the lack of maintenance being conducted by GWA and that they are not abiding by Rail/Road Safety Interface Agreements. Council's are required to maintain advance warning signage and this is an ongoing cost until signage is removed at the crossing. A number of Council's have noted that residents are starting to remove stop signs.

#### RECOMMENDATION

The EPLGA Board maintain constant contact with the Minister in hopes of getting a resolution of the issue.

#### 6.3. Eyes on Eyre Project

Tony provided an update on the progress of the project and that Coastal Protection and Native Vegetation laws are holding it up. Brad Riddle at RDAWEP is able to provide further information for those who are interested.

Tony also advised that the Eyre Peninsula Strategic Plan is under review. Council projects are now being called for the implementation plan and should be sent to Brad Riddle.

#### ACTION

Tony to circularise a copy of the draft Eyre Peninsula Strategic Plan.

#### 6.4. CWMS/Recycled Water

Damian queried how other Council's were handling the numerous annual reporting requirements associated with CWMS and recycled water that we are required to complete for various organisations.

5 COMMITTEES cont.

5.2 Engineering & Works Committee cont.

Tony advised that Simon Millcock from Legatus Group is intending on hosting a forum on CWMS to obtain data on systems and discussion on how reporting requirements can be better managed in the regions.

Discussion was also had on the various remote monitoring systems for pump stations.

6.5. Bitumen Sealing

Chris advised that DC Ceduna have some bitumen sealing coming up and queried if other Council's may be interested in being involved in a joint tender. Damian provided some background on joint procurement for bitumen sealing that has occurred previously and the little benefit it has provided to the region.

Discussion about new bitumen company that has started up in Port Lincoln - EP Bitumen.

6.6. Farewell Tony

On behalf of the Committee, Neil thanked Tony for all of his assistance and support that he has provided Works Managers during his time with the EPLGA.

Meeting Closed at 12.30pm

Next meeting to be held in Wudinna at the EPLGA Conference on Monday, 24 February 2020.

**RECOMMENDATION:**

***That the EPLGA Board notes the Engineering & Works Committee Meeting Minutes dated 24 October 2019.***

## 5 COMMITTEES cont.

### 5.3 EPLGA Tourism Advisory Committee

Meeting held on Thursday 6 November 2019 at Wudinna.

**Present:** Stephen Rufus (Chair EPLGA TAC & PLCC), Sondra Stewart (RDAWEP), Naomi Blacker (PLCC), Craig Midgley (Wudinna DC), Penny Williams (DC Streaky Bay), Rod Pearson (CEO DCLEP), Julie Crettenden (DCLEP), Trevor Smith (DCTB), Jasmin White (DCTB), Jill Leonard (DC Elliston), Geoff Sheridan (DC Elliston), Stacey Franklin (Franklin Harbour), Emily Maxwell (DC Kimba), Peter Arnold (DC Cleve), Bess Winkley (DC Cleve)

**Apologies:** Karina Ewer (CEO DC Streaky Bay), Deb Larwood (DC Kimba)

#### 1.0 Stephen Rufus, Chair EPLGA TAC

Welcome and apologies

Emphasis on more strategic direction than operational

Written council reports rather than verbal reports.

Look to have councils put in \$ for funding for marketing and strategic planning.

#### 2.0 Terms of reference:

Has been adopted by CEO Group, however, Rod Pearson presented his amendments. Circulated at meeting.

#### 9.25am The following attendees left the meeting to attend the EPLGA Planning meeting in Wudinna:

Stephen Rufus (Chair EPLGA TAC & PLCC), Rod Pearson (CEO DCLEP), Trevor Smith (DCTB), Geoff Sheridan (DC Elliston), Stacey Franklin (Franklin Harbour), Peter Arnold (DC Cleve)

#### Motion:

Adopt Rod Pearson's changes, excepting voting changes. Include minutes distribution.

Moved: Penny Williams

Seconded: Julie Crettenden

Julie Crettenden has noted amendments and pass them onto Rod Pearson to table at the CEO's meeting in DEC19

Suggestion to have more Tourism Round Tables: invite industry to participate. Maybe two per year and the last one was previously held in Wudinna 2018.

#### 3.0 EP Regional Tourism Plan

##### Sondra Stewart

Website project brief is currently being collated. Brad and Sondra have a meeting LGA on 08NOV19 to discuss if the Squiz platform might be a viable option for EP website plus meet with another website designer JABA. These meeting are information gathering exercise but we use LGA to assists with the tender process.

Invoices issued and emailed to Council: for the involvement in the Regional Trails Strategy and Regional Marketing Implementation plan and EP Website.

#### Motion:

EP Website working party be formed

Moved: Penny Williams

Seconded: Jasmin White

#### Website subcommittee:

Members: Naomi Blacker, Sondra Stewart, Bes Winkley.

Likely web launch April 2020

#### 4.0 Key Initiatives

##### 4.1 Eyes on Eyre:

Native vegetation survey has been done by NRM. DA process to occur next year. Signage tender is being worked through now. Prob December for WIFI and Visitor Information Bays and Signage.

##### Funding for Eyes on Eyre

BBRF will be approached to fund EOE when opens.

Questions from the committee: Who is the applicant? RDAWEP cannot be. Would it be EPLGA? Co funding? How does it affect Councils other applications? Brad applying for BBRF outside guidelines and normal process?

Native Title Considerations: Brad to discuss further.



## 5 COMMITTEES cont.

### 5.3 EPLGA Tourism Advisory Committee cont.

#### Wayfinding

Question from Julie Crettenden: Who pays for signage for areas not owned by anyone, ie for Wayfinding signage. Being addressed by Brad Riddle and Jade Scott. Will be addressed on a collective level, not individual council level.

**Recommendation:** Brad to contact Damian Windsor to give a presentation re Eyes on Eyre project to EPLGA Works Manager's group.

#### 4.2 Regional Trails Strategy

Funding from Dept of Rec Sport and Racing.  
Waiting on budget confirmation.  
Likely access funding mid last year.

#### 5.0 Enhancing digital capacity project. Digital solutions workshops

- A) Audit and online marketing health check by Forj Marketing
  - a. 12 businesses engaged so far for \$250 per business
  - b. 8 businesses opportunity – for councils or local business
- B) TiCSA – Customer service workshops on 20/21 November 2020
  - a. Targeted at managers
  - b. Suitable for VIC staff
- C) Digital Marketing for Tourism Businesses by Hayden Zammit ex SATC
  - a. ATDW, product development, website development, social media
  - b. 2 hours one on one mentoring
  - c. Central Eyre, Streaky Bay / Ceduna, Lower Eyre
  - d. Port Lincoln sold out \$55 pp November 2019
  - e. More coming in March 2020

Bes from Cleve: Xero and Advanced Marketing workshop in demand – Facebook adverts  
Put out a call if anyone has any training requirements.

#### Request for packaging workshop

Penny Williams – packaging and collaboration training needed.

### 6.0 Other business

#### Marketing

Snapper Closure – Sondra Stewart  
Promoting other species  
Funding from PIRSA available for refocusing from snapper to other fishing  
No further information forthcoming at the present.

#### Sub Regional Concept / Regional Structure

Streaky Bay – Penny Williams: in favour of a subregional guide  
Elliston and Streaky Bay collaborate  
DCLE – Julie Crettenden: Coffins and Cummins are so different. Difficult to market as one.  
Wudinna – Craig Midgley: Kimba and Wudinna collaborate as one region  
SATC not focussed on subregions

Group felt from a guide marketing perspective that their guides would remain at a town by town basis.

Action: Need more discussion on regional concept with a full committee meeting. Add to agenda.

Sondra: station stays concept explained as potential Product offering on the Eyre Peninsula for Farm Stays?  
Strong marketing tool, useful for collaboration.

#### VIC Discussion

Penny Williams suggested a Visitor Information network committee which she is happy to facilitate the sessions early 2020.

**5 COMMITTEES cont.**

**5.3 EPLGA Tourism Advisory Committee cont.**

**Workshop Session**

Individual Council Update as tabled at the meeting.

General discussion: markets marketing. Sondra to look into options. Maybe promote on new website.

Next meeting: to be determined by CEO and EPLGA rep but likely be Feb 5<sup>th</sup> 2020.

Meeting closed at 12.45pm

**RECOMMENDATION:**

***That the EPLGA Board notes the EPLGA Tourism Advisory Committee Meeting Minutes dated 6 November 2019.***

**5.4 EP Mineral & Energy Resources Community Development Taskforce**

Nil.

**5.5 Executive Committee**

Nil.

## 6 FINANCE REPORTS

### 6.1 Report No. F1-1219: Financial Report

**To:** President and EPLGA Board Members

**Date:** 6 December 2019

**Topic:** Financial Report

**Report No:** F1-1219

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#### **PROPOSAL:**

That the EPLGA Board receives and notes the budget comparison and balance sheet.

#### **BACKGROUND:**

At each EPLGA Board meeting a financial report detailing comparison between the budget and actuals plus the balance sheet are presented to members.

#### **DETAIL:**

In regard to the 2019/20 Budget comparison:

There are considerable project funds available in the budget to carry out the tasks as outlined in the Annual Business Plan. This includes significant funding carried forward from the regional capacity grants (rubble royalties & core grant). There is no guarantee the regional capacity core funding will be available in future years. In the LTFP it is predicted to only be available until the 2020/21 financial year.

It has been the current Executive Officer's intentions to not start some of the Annual Business Plan listed projects, but rather leave these for the new Executive Officer based on continuity of management of the projects.

The EP Regional Strategy will assist the EPLGA in future budgeting for project funding and whilst this is nearing completion the delay in completing has held up some project funding.

#### **STRATEGIC REFERENCE:**

Refer to:

Annual Business Plan, regional strategic documents, annual budget.

#### **LEGISLATIVE REFERENCE:**

EPLGA Charter & Local Government Act 1999 and regulations.

#### **BUDGET REFERENCE:**

N.A.

#### **RISKS:**

The purpose of financial planning is to guide the future direction of the EPLGA in a financially sustainable manner. Without such would impose risks upon the organisation.

#### **REVIEW PERIOD:**

The budget comparisons are reviewed at each quarterly Board meeting.

#### **RECOMMENDATION:**

***That the EPLGA Board receives Report No. F1-1219 Financial Report and the Balance Sheet as at 25 November 2019 and the Budget Comparison Report as at 25 November 2019.***

See: Financial Statements below.

**6 FINANCE REPORTS cont.**
**6.2 Balance Sheet as at 25 November 2019**

 3:29 PM  
 11/25/19  
 Accrual Basis

**EPLGA**  
**Balance Sheet**  
 As of November 25, 2019

	<u>Nov 25, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Chequing/Savings	
Bank SA Society	37,172.02
Bendigo 6 Mth Term	163,646.94
LGFA - EPLGA 1 HR Project	47,356.58
LGFA (at call)	478,409.09
<b>Total Chequing/Savings</b>	<u>726,784.63</u>
Accounts Receivable	
Sundry Debtors	-11,000.00
Trade Debtors	11,000.00
<b>Total Accounts Receivable</b>	<u>0.00</u>
<b>Total Current Assets</b>	726,784.63
<b>Other Assets</b>	
Accrued Income	803.30
<b>Total Other Assets</b>	<u>803.30</u>
<b>TOTAL ASSETS</b>	<u><u>727,587.93</u></u>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Trade Creditors	1,232.88
<b>Total Accounts Payable</b>	<u>1,232.88</u>
<b>Other Current Liabilities</b>	
Accrued Annual Leave Provision	16,411.87
Accrued LSL Provision	6,248.65
Income Received in Advance	1,473.88
<b>Payroll Liabilities</b>	
PAYG Liabilities	5,128.00
PAYG Paid	-2,524.00
Statewide Super	
Employer Super T.Irvine	941.64
Salary Sacrifice T.Irvine	282.46
<b>Total Statewide Super</b>	<u>1,224.00</u>
<b>Total Payroll Liabilities</b>	3,828.00
<b>Reserves</b>	
CORES EP	8,389.77
T Irvine Long Service Leave	10,059.75
Unspent Project Funds	-108,550.81
<b>Total Reserves</b>	<u>-90,091.29</u>
Tax Payable	-776.93
<b>Total Other Current Liabilities</b>	<u>-62,906.02</u>
<b>Total Current Liabilities</b>	<u>-61,673.14</u>
<b>TOTAL LIABILITIES</b>	<u><u>-61,673.14</u></u>
<b>NET ASSETS</b>	<u><u>789,261.07</u></u>
<b>EQUITY</b>	
Opening Bal Equity	3,894.61
Retained Earnings	573,042.40
Net Income	212,324.06
<b>TOTAL EQUITY</b>	<u><u>789,261.07</u></u>

## 6 FINANCE REPORTS cont.

### 6.2 Budget Comparison Report as at 25 November 2019

Budget 2019-20 Comparison as at 25 November 2019		2019/20 Budget Est	2019/20 Actual	2019/20 Balance
<b>INCOME</b>				
LGA of SA	See projects below	123838	123838	0
Project Income - EP Councils	See projects below	0	0	0
Projects Income - Other	See projects below	0	0	0
Project Income		123838	123838	0
<u>Sub-Total</u>				
Reimbursed Income		0	0	0
Interest Received		5200	509	4691
Membership Subs		199200	199187	13
Admin Sub - Total		204400	199696	4704
<b>TOTAL INCOME</b>		<b>328238</b>	<b>323534</b>	<b>4704</b>
<b>EXPENSES</b>				
<u>Exec Officer Employment Costs</u>				
Salary Expenses in total		147900	57636	90264
<u>Admin &amp; Office Expenses</u>				
Admin General	9500 rent to RDA	9700	9500	200
Advertising & Promotion		0	0	0
Audit		1700	1640	60
Bank Charges		90	7	83
Insurance		6500	3000	3500
IT		1200	381	819
Legal Advice		1500	0	1500
Meeting Expenses - Board		7500	1064	6436
Reimbursable Expenses		0	0	0
President's Allowance		2350		1225
Secretarial Services - RDA		19300	19000	300
Telephone		1900	215	1685
Training & Professional Development		0	0	0
Travel other than Private Vehicle		15800	2823	12977
Admin Sub - Total		215440	96391	119049
<u>Projects</u>				
Unspent 2018-19 C/f	See projects below	181018	7270	173748
Projects 2019-20 as below	See projects below	175000	7550	167450
Project Sub - Total		356018	14820	341198
<b>TOTAL EXPENSES</b>		<b>571458</b>	<b>111211</b>	<b>460247</b>
<b>TOTAL INCOME</b>		<b>328238</b>	<b>323534</b>	<b>4704</b>
<b>BALANCE - c/f</b>		<b>-243220</b>	<b>212323</b>	<b>-455543</b>

## 6 FINANCE REPORTS cont.

### 6.2 Budget Comparison Report as at 25 November 2019 cont.

<b>PROJECTS</b>					
<b>Project Funding Break Downs</b>		<b>2019/20</b>			
<b>Income</b>		<b>Budget</b>	<b>Actual</b>	<b>Balance</b>	
LGA of SA	Regional Capacity - R & D Projects	41221	41221	0	
	Regional Capacity - Rubble Royalties	82617	82617	0	
		123838	123838	0	
Joint Project Income - EP Councils		0	0	0	
		0	0	0	
Grants/ Projects - Other	Other	0	0	0	
		0	0	0	
<b>Total Project Income</b>		<b>123838</b>	<b>123838</b>	<b>0</b>	
<b>Expenses</b>					
<b>LGA of SA</b>					
Regional Capacity Funded	Regional Transport Strategy Ext	45000	0	45000	Reg Transport Plan Review
	Environment & Waste	20000	0	20000	Reg Waste Plan
	Governance & Planning Reform	10000	1000	9000	LGA Reform & EP Strategy
	Coastal	10000	0	10000	Coastal Plan - <u>state wide</u>
	Regional Committees support	10000	6550	3450	All other <u>Comtees</u> support
	Mining Taskforce	20000	0	20000	RDAWEP transfer
	Tourism/ Signage/ promotions	20000	0	20000	Regional Projects support
	Regional Planning - General	20000	0	20000	Sport & Rec Plan, EO Recruit
	JPB Support	20000	0	20000	Set up, Regional Board & Plan
		175000	7550	167450	
<b>Unspent Project Funding C/F from 2018-19</b>					
	CWMS Group	8565	0	8565	Not Regional Capacity
	Mining & Energy Task Force	24505	0	24505	
	JPB Support	8221	7270	951	
	Regional Transport Strategy review	44972	0	44972	
	Charter Review/ <u>Legals</u>	1831	0	1831	
	Coastal Alliance	1000	0	1000	
	Projects to be <u>Determined</u> - <u>Rubble Royalties</u>	91924	0	91924	
		181018	7270	173748	
<b>TOTAL EXPENSES</b>		<b>356018</b>	<b>14820</b>	<b>341198</b>	
Balance of Projects		<b>-232180</b>	<b>109018</b>	<b>-341198</b>	

## 7 DEPUTATIONS AND PETITIONS

### 7.1 Deputations/Presentations

Nil.

### 7.2 Petitions

Nil.

## 8 GENERAL BUSINESS – Motions on Notice and Without Notice and Questions

### 8.1 Motion on Notice

8.1.1 Motion Laying on the Table

#### **Motion without Notice from 28 June 2019 EPLGA Board Meeting:**

#### ***Coastal Protection Board – Limitation of Additional Powers Within New Planning Legislation***

***Moved: Mayor Hancock***

***Seconded: Mayor Walsh***

***That the EPLGA call on the Minister for Planning to limit any additional powers of the Coastal Protection Board in the new planning legislation to those of the current planning system.***

**046/19: Formal Motion**

***Moved: Mayor Johnson***

***Seconded: Mayor Cameron***

***That the motion lay on the table.***

**CARRIED**

Note: Dr Murray Townsend, Coastal Protection Board is invited to the February 2020 EPLGA Board Meeting for this matter.

### 8.2 Motion Without Notice/Questions from the Floor

## 9 CORRESPONDENCE

### 9.1 Correspondence for Decision

Nil.

### 9.2 Correspondence for Noting

Nil.

### 9.3 Preci s of all Incoming and Outgoing Correspondence

Preci s of all Incoming and Outgoing Correspondence for the period 27 August 2019 to 25 November 2019 for noting only – no recommendations/actions required, with full copies available on request.

**RECOMMENDATION:**

*That all incoming and outgoing correspondence for the period 27 August 2019 to 25 November 2019 as listed in the agenda be noted by the EPLGA Board.*

#### INWARDS 80

- (1) **The Hon Stephan Knoll MP – Grants Commission** 30/08/19 (TI)  
 Letter from The Hon Stephan Knoll MP, Minister for Transport, Infrastructure and Local Government advising of the approval of the distribution of the Financial Assistance Grants 2019-2020 and Supplementary Local Road Funding for 2019-2020 and 2020-2021.
- (2) **DC of Cleve – Resolution of Council on Joint Planning Boards** 05/09/19 (TI)  
 Letter from CEO advising Council resolved to be a party to the Regional Joint Planning Board.
- (3) **The Hon Mark Coulton MP – Medical Professionals on EP** 17/09/19 (TI)  
 Response from The Hon Mark Coulton MP, Minister for Regional Services, Decentralisation and Local Government in regard to shortage of GP's on the EP.
- (4) **The Hon Stephen Knoll MP – Rail Network** 18/09/19 (ST)  
 Response from The Hon Stephen Knoll MP on the rail network classification for signage.
- (5) **DC Streaky Bay – Child Care Study** 19/09/19 (TI)  
 Letter from Penny Williams, Manager, Community & Economic Development providing a copy of the recent Child Care Study undertaken.
- (6) **DC Streaky Bay – Draft Tourism Plan** 19/09/19 (TI)  
 Letter from Penny Williams, Manager, Community & Economic Development providing a copy of the recent draft Tourism Plan undertaken for Council.
- (7) **The Hon Stephen Wade, - Medical Professionals on EP** 30/09/19 (TI)  
 Response from The Hon Stephen Wade MLC, Minister for Health and Wellbeing in regard to shortage of GP's on EP.
- (8) **DC Elliston – Joint Planning Board & Regional Assessment Panel** 22/10/19 (TI)  
 Email from Geoff Sheridan advising Council's decision of 20 August 2019 to be party to the establishment of a regional Joint Planning Board and be party to the establishment of a Regional Assessment Panel consisting of Ceduna, Streaky Bay, Wudinna and Elliston.
- (9) **DC Streaky Bay – Joint Planning Board & Regional Assessment Panel** 22/10/19 (TI)  
 Email from Karina Ewer advising of Council's decision to be party to the establishment of a western Eyre Peninsula Regional Assessment Panel.
- (10) **SA Power Networks – Power Outage on 20/11/19** 21/11/19 (TI)  
 Letter to residents of Port Lincoln and Lower Eyre Peninsula regarding the catastrophic fire conditions and the decision to switch off power.



9 CORRESPONDENCE cont.

9.3 PreciꝀ of all Incoming and Outgoing Correspondence cont.

OUTWARDS 80

- (1) **The Hon Tim Whetstone MP – SA Snapper Ban** 19/09/19 (ST)  
Advising of the motion of EPLGA to reconsider the proposed total SA snapper ban until further studies are undertaken due to negative impact on small business, facilities and tourism.
- (2) **The Hon Angus Taylor MP – Letter of Support for Microgrids 2019-2020** 25/11/19 (ST)  
Letter of support for RDAWEP to The Hon Angus Taylor MP for the Regional and Remote Communities Reliability Fund Microgrids 2019-2020.

## 10 FUTURE MEETINGS

**RECOMMENDATION:**

*That the next meeting of the Eyre Peninsula Local Government Association Board be held on Monday 24 February 2020 at Wudinna, commencing at 10.00am (to be confirmed).*

Future meetings scheduled for 2020:

Monday 24 February	Wudinna [including the Annual Conference hosted by Wudinna DC]
Friday 26 June:	Wudinna
Friday 4 September:	DC Lower Eyre Peninsula
Friday 4 December	Wudinna

**MEETING CLOSE:**