

	WHS Contractor Management Policy	Version No:	1.0
		Issued:	Feb 2014
		Next Review:	June 2019

Policy

The Eyre Peninsula Local Government Association is committed to achieving a high level of proactive Work Health and Safety (WHS) management in line with the organisational vision of zero harm in Local Government.

To facilitate this we are dedicated to the provision of a contractor management system that allows for the provision of:

- A defined process for the selection of contractors who have an appropriate WHS management system.
- Consultation, communication and coordination processes with contractors.
- Appropriate monitoring by the organisation's of its WHS systems/work practices undertaken by contractors.

The key element of the WHS Contractor Management system is the Contractor Management Procedure.

We will regularly review this in consultation with workers, their representatives, subject area experts and relevant others to ensure:

- The effectiveness of this policy and supporting procedures to identify opportunities for continuous improvement.
- Adherence to this policy and the supporting procedures and appropriate action taken where non-compliances are found.

Responsibilities

Management is responsible for identifying and communicating foreseeable WHS risks relevant to the contract work, including any specific WHS requirements of the contractor undertaking the contract.

The contractor undertaking a contract is responsible for:

- Complying with WHS legislation.
- Cooperating with our safety policies, procedures and information.
- Identifying hazards associated with the work being undertaken and ensuring all identified hazards are managed in accordance with WHS legislation.

It is the responsibility of management to review and confirm any technical aspects of the work, to the extent that they have the relevant technical expertise, that need clarification including appropriateness of the risk assessment/JSA process.

It is the responsibility of management to ensure the contractor management system is used for work that involves engaging a contractor.

Legislation / References

South Australian Work Health and Safety Act (SA) 2012

South Australian Work Health and Safety Regulations (SA) 2012

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WorkCover SA Performance Standards for Self-Insurers (PSSI)

Local Government Act, 1999

Review

This Policy shall be reviewed, at a minimum, within 2 years of the issued date, or upon significant change to legislation or aspects included in this policy that could affect the WHS of workers.

SIGNED:



Management representative

Worker representative

Date: ___/___/___

Date: 26/2/14

Document History:	Version No:	Issue Date:	Description of Change:
	1.0	Feb 2014	New Document
Review		June 2017	No Change – Motion No. 535/17