

	<b>WHS Communication and Consultation Policy</b>	<b>Version No:</b>	1.0
		<b>Issued:</b>	Feb 2014
		<b>Next Review:</b>	Feb 2020

## Policy

The Eyre Peninsula Local Government Association is committed to a high level of pro-active Work Health and Safety (WHS) management in line with the organisational vision of zero harm in Local Government.

To facilitate this we are dedicated to provision of a Communication and Consultation system that allows for the provision of;

- Relevant, clear and current information on WHS matters to all workers and contractors.
- Systems for consultation, cooperation and coordination between management, workers, and contractors on matters relating to WHS in accordance with legislative requirements and the Performance Standards for Self Insurers (PSSI).

This system specifically addresses these aspects by providing this policy and supporting procedures to facilitate effective communication and consultation.

Key element of this system is the WHS Consultation and Communication Procedure.

Other elements may be added under this policy as identified as appropriate over time.

We will regularly review these in consultation with workers, their representatives and subject area experts to ensure:

- The effectiveness of this policy and supporting procedures to identify opportunities for continuous improvement.
- Adherence to this policy and the supporting procedures and take appropriate action where non-compliances are found.

## Responsibilities

Management is accountable for checking that adequate resources and training are identified and provided to enact this policy and supporting procedures effectively.

All managers are accountable for:

- Bringing this policy and supporting procedures to the attention of affected workers and confirm through their supervisory activities that the policies and procedures are adhered to.
- Checking that workers have had appropriate training to undertake the activities identified within this policy and supporting procedures.

Workers are accountable for adhering to the requirements of this policy and supporting procedures and reporting any inability to do so to management at the earliest opportunity.

## Legislation/References

South Australian Work Health and Safety Act, 2012

South Australian Work Health and Safety Regulations, 2012

Local Government Act, 1999

WorkCover SA Performance Standards for Self Insurers (PSSI)

## Review

This Policy shall be reviewed, at minimum, within 2 years of the issued date, or upon significant change to legislation or aspects included in this policy that could affect the WHS of workers.

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SIGNED: .....



Management Representative

Worker Representative

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date: 26/2/2014

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	1.0	Feb 2014	New Document
Review	1.0	Reviewed 30/6/2017	No Change – Motion No. 535/17