

**Minutes of the Eyre Peninsula Local Government Association Board Meeting held at Wudinna on Friday 7 December 2018 commencing at 10:00 am.**

<b>Delegates Present:</b>	Sam Telfer [Chair]	President, EPLGA
	Perry Will	Mayor, District Council of Ceduna
	Phil Cameron	Mayor, District Council of Cleve
	Malcolm Hancock	Mayor, District Council of Elliston
	Robert Walsh	Mayor, District Council of Franklin Harbour
	Dean Johnson	Mayor, District Council of Kimba
	Peter Mitchell	Deputy Mayor, District Council of Lower Eyre Peninsula [Proxy]
	Brad Flaherty	Mayor, City of Port Lincoln
	Travis Barber	Mayor, District Council of Streaky Bay
	On advice	City of Whyalla
	Eleanor Scholz	Mayor, Wudinna District Council

<b>Guests/Observers:</b>	Tony Irvine	EO, EPLGA
	Ian Bergmann	Deputy Mayor, District Council of Ceduna
	Peter Arnold	CEO, District Council of Cleve
	Arthur Johnstone	CEO, District Council Elliston
	Chris Smith	CEO, District Council of Franklin Harbour
	Lyndon Keane	Manager Corporate Services, District Council of Kimba
	Rod Pearson	CEO, District Council of Lower Eyre Peninsula
	Stephen Rufus	CEO, City of Port Lincoln
	Joy Hentschke	CEO, District Council of Streaky Bay
	Stephen Hibbit	Councillor, District Council of Tumby Bay
	Trevor Smith	CEO, District Council of Tumby Bay
	Ned Luscombe	Deputy Mayor, Wudinna District Council
	Alan McGuire	CEO, Wudinna District Council
	Aina Danis	Executive Assistant, RDAWEP/EPLGA
	Brad Riddle	Tourism and Economic Development Manager, RDAWEP
	Bryan Trigg	Chair, RDAWEP
	Mark Whitfield	Presiding Member, EPNRM Board
	Jonathan Clark	Regional Director, EPNRM Board
	Karen Hollamby	PIRSA, Regions SA
	Andrew Haste	CEO, LGA Procurement, LGASA

**1. INTRODUCTION**

**1.1 Welcome/Apologies**

Welcome by Vice President Mayor Dean Johnson, [standing in for President Mayor Sam Telfer, until his arrival], with special mention to newly appointed Mayor and Deputy Mayors.

President Mayor Sam Telfer arrived at 10.01am.

Apologies received from:

Dion Dorward	CEO/DORD, RDAWEP
Peter Scott	Economic Development Manager-Eyre, RDAWEP
Clare McLaughlin	Mayor, City of Whyalla (as a result of discussions with Executive Officer in relation to major announcements and visitor planning required)
Chris Cowley	CEO, City of Whyalla (as a result of discussions with Executive Officer in relation to major announcements and visitor planning required)
Jo-Anne Quigley	Mayor, District Council of Lower Eyre Peninsula
Geoffrey Moffatt	CEO, District Council of Ceduna
Deb Larwood	CEO, District Council of Kimba
Robert Randall	Deputy Mayor, District Council of Tumby Bay

**1.2 Minutes of Previous Meeting**

**Confirmation of Minutes**

Amend location from Whyalla to Wudinna.

**068/18: Confirmation of Minutes**

**Moved: Mayor Scholz**

**Seconded: Mayor Johnson**

**That the amended minutes of the Board meeting of the Eyre Peninsula Local Government Association held on Friday 7 September 2018, be adopted as a true and correct record of proceedings.**

**CARRIED**

## 2. BUSINESS ARISING FROM THE MINUTES

Nil.

## 3. GENERAL REPORTS

### 3.1 President's Report – Mayor Telfer

**069/18: President's Report**  
**Moved: Mayor Johnson**                      **Seconded: Mayor Barber**  
**That the EPLGA Board accepts the President's Report.**  
**CARRIED**

President Mayor Sam Telfer officially welcomed the new Mayors and returning Mayors and members.

### 3.2 Individual Council Activity Reports [2 minute summary]

▸ As presented.

### 3.3 Executive Officer's Reports

#### 3.3.1 Report No 01-1218: General Report

**070/18: General Report**  
**Moved: Deputy Mayor Mitchell**                      **Seconded: Mayor Flaherty**  
**1. That the EPLGA Board receives report no. 01-1218 from the Executive Officer.**  
**2. That the EPLGA Board approves the Executive Officer's leave from 17 December 2018 to 1 February 2019 [inclusive].**  
**3. That the EPLGA Board considers a workforce study as part of the 2019/2020 budget deliberations.**  
**CARRIED**

Stephen Rufus is to work with Tony Irvine on a funding structure to be submitted at the next EPLGA meeting.

**071/18: Condolences – Passing of Robert Starr and Roger Nield**  
**Moved: Mayor Barber**                      **Seconded: Mayor Cameron**  
**That the Eyre Peninsula Local Government Association extends its condolences to Robert Starr's and Roger Nield's family and friends, including all those at the District Council of Franklin Harbour and the District Council of Cleve during these sad times and may Robert and Roger now rest in peace.**  
**CARRIED**

#### 3.3.2 Report No. 02-1218: Meeting Actions Report

**072/18: Meeting Actions Report**  
**Moved: Mayor Johnson**                      **Seconded: Mayor Will**  
**1. That the EPLGA Board receives report no. 02-1218 from the Executive Officer.**  
**2. That the EPLGA Board notes the Meeting Actions Report.**  
**CARRIED**

#### 3.3.3 Report No. 03-1218: EPLGA Office Bearers and Representatives

**073/18: EPLGA Office Bearers and Representatives**  
**Moved: Mayor Flaherty**                      **Seconded: Deputy Mayor Mitchell**  
**1. That the EPLGA Board accepts report no. 03-1218 from the Executive Officer.**  
**2. That the EPLGA Board notes the individual member Councils' representatives appointed by the Councils to the EPLGA Board membership (as informed at the meeting or prior).**  
**3. That the EPLGA Board notes the proceedings of the Board Meeting procedures as enclosed with report no. 03-1218.**  
**CARRIED**

#### 3.3.4 Report No. 04-1218: Purchasing & Tendering Policy - Review

**074/18: Purchasing & Tendering Policy - Review**  
**Moved: Mayor Scholz**                      **Seconded: Mayor Barber**  
**1. That the EPLGA Board receives report no. 04-1218 from the Executive Officer.**  
**2. That the EPLGA Board having reviewed the Purchasing & Tendering policy made no changes.**

**CARRIED**

### 3.3.5 Report No. 05-1218: Review of Decisions Panel

**075/18: Review of Decisions Panel**

**Moved: Mayor Scholz**

**Seconded: Mayor Cameron**

1. That the EPLGA Board receives report no. 05-1218 from the Executive Officer.
2. That the EPLGA Executive Officer seeks nominations to the EPLGA Review of Decisions Regional Panel ("Panel"). Further, once the nominations are received, they will be presented to the February 2019 EPLGA Board meeting for endorsement or otherwise. (Executive Officer to remind Council CEOs of this direction by email as soon as possible.)
3. That the EPLGA expand the talent pool for Section 270 Panel Appointments to include recently retired Elected Members and Council officers of the 11 member Councils.

**CARRIED**

**076/18: Compensation Costs in a Section 270 Review – Recommended Schedule**

**Moved: Mayor Scholz**

**Seconded: Deputy Mayor Mitchell**

*That the Executive Officer report to the February 2019 meeting with a recommended schedule for the determination of compensation for costs incurred and the manner in which these costs can be claimed by participants in a Section 270 Review.*

**CARRIED**

Deputy Mayor Mitchell declared a direct conflict of interest in the RDAWEP Audit Committee debate and did not speak or vote as he is an employee of the RDAWEP.

**077/18: RDAWEP Audit Committee – EPLGA Representative**

**Moved: Mayor Telfer**

**Seconded: Mayor Johnson**

*That the EPLGA provides a nomination to the RDAWEP Audit Committee and that nomination is included in the associated terms of reference on its own accord and further a recommendation be made to the RDAWEP that it should also have another independent member to the committee in addition to its own two Board members.*

**CARRIED**

**078/18: RDAWEP Audit Committee – EPLGA Nominee**

**Moved: Mayor Scholz**

**Seconded: Mayor Walsh**

*That the nominee for the RDAWEP Audit Committee be Alan McGuire, CEO, Wudinna District Council.*

**CARRIED**

### 3.4 Local Government Association of SA (President Mayor Telfer/Andrew Haste)

As presented.

LGA Topical Reports as distributed to all member Councils by the Executive Officer.

### 3.5 Regional Development Australia Whyalla & Eyre Peninsula (Bryan Trigg/Brad Riddle)

As presented.

*Meeting adjourned for lunch at 12.27pm and reconvened at 1.02pm.*

President Mayor Telfer spoke on the value of LGA membership.

### 3.6 Eyre Peninsula Natural Resources Management Board (Jonathan Clark)

As presented.

### 3.7 Other Reports/Minutes

#### 3.7.1 South Australian Regional Organisation of Councils

Minutes as distributed to all member Councils by the Executive Officer.

President Mayor Telfer explained the new structure of the LGASA for the benefit of new Mayors.

## 4 COMMITTEES

### 4.1 CEO's Committee

**079/18: CEOs' Committee – Actions/Notes**

**Moved: Mayor Flaherty**

**Seconded: Mayor Hancock**

**That the Actions/Notes from the Chief Executive Officers' meeting dated 6 September 2018 and the overview of the meeting dated 28 November be noted.**

**CARRIED**

Stephen Rufus provided an overview of the CEOs' meeting held on 28 November in Wudinna.

**4.2 Engineering & Works Committee**

No meeting held this quarter.

**4.3 EP Mineral and Energy Resources Community Development Taskforce**

No report tabled.

**4.4 Executive Committee**

No report tabled.

**5. FINANCE REPORTS**

**Receipt of Finance Reports**

**080/18: Finance Reports**

**Moved: Mayor Barber**

**Seconded: Mayor Scholz**

**1. That the EPLGA Board receives the Balance Sheet as at 27 November 2018 and the Budget Comparison Report as at 27 November 2018.**

**CARRIED**

**6. DEPUTATIONS AND PRESENTATIONS**

**6.1 Deputations/Presentations**

Nil.

**6.2 Petitions**

Nil.

**7. GENERAL BUSINESS – Motions on Notice & Without and Questions**

**7.1 From the floor – Motions on Notice and Without and Questions**

Nil.

**081/18: Congratulations to President Mayor Telfer**

**Moved: Mayor Johnson**

**Seconded: Mayor Flaherty**

**That the EPLGA Board put on record its congratulations to President Mayor Telfer on being appointed to the position of President, Local Government Association of South Australia.**

**CARRIED**

**7.2 Motion on Without Notice/Questions from the Floor**

Nil.

**8. CORRESPONDENCE**

**8.1 Correspondence for Decision**

1-1218: Craig Brassington, Executive Officer EW ZEMC, and SA State Emergency Service: Request for the following motion carried at the EW ZEMC to be tabled at the EPLGA Board meeting:  
*“That there should be representation on the Eyre and Western Zone Emergency Management Committee from each of the councils within the Eyre Peninsula zone.”*

Resolved that Member Councils to action and respond accordingly to the request submitted by Craig Brassington on an individual basis.

## 8.2 Correspondence for Noting

Nil.

## 8.3 Incoming & Outgoing Correspondence

As listed within the agenda.

082/18: *Incoming/Outgoing Correspondence*  
*Moved: Mayor Will* *Seconded: Mayor Johnson*  
*That all incoming and outgoing correspondence listed in the agenda be noted.*  
**CARRIED**

## 9 FUTURE MEETINGS

083/18: *Next Meeting*  
*Moved: Mayor Flaherty* *Seconded: Mayor Cameron*  
*That the next meeting of the Eyre Peninsula Local Government Association Board will be held on Monday 25 February 2019 at Kimba, commencing at 1.00pm, following a light lunch at 12.00pm.*  
**CARRIED**

### 2019 Board Meeting Schedule

25 February	Kimba
28 June	Wudinna
6 September	Ceduna
6 December	Wudinna

### Conference Location Rotation

2019	Kimba	2020	Wudinna	2021	Cowell
2022	Cleve	2023	Streaky Bay	2024	Elliston

Meeting closed at 1.40pm.

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Vice President

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Date