



EYRE PENINSULA
Local Government Association



Project Management • Quality Assurance • Environmental Support

**EYRE PENINSULA COUNCILS
COMMUNITY WASTEWATER MANAGEMENT (CWMS)
USER GROUP**

MINUTES – MEETING 3

DATE: MONDAY 22 SEPTEMBER 2014

VENUE: PORT LINCOLN RACING CLUB
2 PROPER BAY ROAD PORT LINCOLN

Attending:	Darren Zechner (Franklin Harbour), Damian Windsor (Tumby Bay), Martin Faulkner, John Tillack (Streaky Bay), Grant Drummond, Ben Taylor (Ceduna), Ivan Noble, Fiona Ward, Peter Arnold (Cleve), Michael Inglis, Deb Larwood (Kimba), Gary Jutzen, Rod Pearson (Lower Eyre), Alan McGuire (Wudinna), John Comrie (JAC Comrie), Ian Fitzsimmons (Gayler Engineering), Mike Stephenson (Rashlee Pty Ltd)
Apologies:	Tony Irvine (EP LGA)
Pump Station and Field Logbooks:	Damian to source quotes for printing and action same.
Common Chart of Accounts:	Each Council has differing set-outs for their CWMS expenditure. One simple line “CWMS maintenance” will not suffice into the future as the Water Industries Act and the Essential Services Commission (ESCoSA) look at fees and charges in more detail. An example chart of accounts was circulated for discussion and general agreement was reached on the main points required for developing the 2015/16 financials.
John Comrie Presentation	A copy of Johns’ presentation is circulated with the minutes. Key items discussed were: <ul style="list-style-type: none"> • Implications of ESCoSA expectations for CWMS charges • Services charges across multiple schemes • Securing Capital Reserves against “cashflow raids” for other works • Re-borrowing for capital upgrades where reserves are depleted • Long term capital expenditure plans • Integration into Asset Management Plans Discussion papers John has previously provided to the LGA on some of the issues raised will be circulated prior to the next meeting.

<p>Ceduna Example:</p>	<p>Ben Taylor (Manager, Administration and Finance - Ceduna) presented an overview of Cedunas' previous income and expenditure spreadsheets compared to the long term financial modeling developed recently.</p> <p>Cost modeling for a 50 year whole of life projection using Net Present Values within a spreadsheet developed from the LGA funding model provides a simple and effective tool to determine the annual service charge regardless of changes along the way.</p>
<p>South East Councils SCADA</p>	<p>The South East Councils met on 5 September and have agreed to proceed with developing a set of protocols and formal agreements for additional Councils to access their SCADA system.</p> <p>Interest has been expressed from several Councils both within and outside the Eyre Peninsula region in joining the system. This would require capital expenses in replacing pump station controllers and ongoing charges for system hosting and access but will have significant long term advantages in monitoring and maintenance savings.</p>
<p>Potential for expansion of SE SCADA</p>	<p>As the Cowell project is expected to utilise current technologies relating to remote access and control, the South East CWMS Group has been approached to determine whether Franklin Harbour would be able to access the SE SCADA project.</p> <p>Early indications are that the SE Group will be encouraging other Councils to buy a licence to use the Telstra Hosted technology and to contribute toward the ongoing communications and maintenance/helpdesk costs.</p>
<p>Grease Traps and requirement to connect.</p>	<p>Grant Drummond questioned the legal aspects of enforcing maintenance of grease arrestors and their impact on CWMS. Regulation 19 of the Public and Environmental Health (Waste Control) Regulations 1995 gives Authorised Officers powers to make orders. Item to be included for detailed discussion at next meeting.</p> <p>The power to require properties to be connected to the CWMS in the first place is provided for in Regulation 24 of the same Regulations.</p>
<p>Stormwater Intrusion</p>	<p>Grant Drummond sought information on the legalities and mechanics of stormwater intrusion assessments of properties connected to CWMS.</p> <p>Reg 19 as above is the appropriate vehicle for entry to private property and assessment of drains as well issuing notices to correct defects. Tumbly Bay has given approval to release a copy of the July 2011 report for discussion at the next meeting.</p>
<p>Draft Policy development:</p>	<p>Mike Stephenson to meet with Grant Drummond in Adelaide at their next available convenience, potentially with Gayler Engineering and John Comrie to workshop models for common policies and agreed definitions relating to augmentation, capital charges for connections, vacant vs full services fees.</p>

	Results to be circulated and discussed at a future meeting.
Next meeting	Cowell – Tentative week beginning 17 November 2014 To be confirmed.

Attachments:

- John Comrie presentation
- Tumbly Bay 2011 re Stormwater Intrusion (For use at Office level only)

Please direct questions or queries to the Project Convenor, Mike Stephenson

