

Internal Control Group

Meeting Notes

Location : Wudinna Tele-Centre

Date: Friday 22 August 2014 – 10:30am

Councils Represented: City of Whyalla, City of Port Lincoln, DC Lower EP, DC Tumby bay, DC Streaky Bay, DC Ceduna, Wudinna DC, DC Cleve, DC Kimba, DC Franklin Harbour & Executive Officer – EPLGA

Notes:

EPLGA EO led the discussion

Discussion on how the Councils are to develop internal controls to be compliant by 1 July 2015

Southern Mallee pilot project discussed.

Suggestion only CORE controls be developed and risk assessed initially.

Integrated Risk Management Framework & Policy also discussed as part of the control risk assessment process.

Development of controls discussed – regionally, clusters or individual councils

Monitoring of controls & actioning actions from the action plan also discussed – Control Track program discussed. Governance Checklist could also be used to track progress. GANT Chart tracking also discussed.

External assistance with the controls development also discussed. UHY Haines Norton undertaking the process for DC Elliston and has an offer to assist. John Wright was also involved in the Southern Mallee pilot plus is assisting DC Kimba, Wudinna & Streaky Bay.

ACTION: EO of EPLGA to contact John Wright to ascertain whether he could attend a meeting of the group to assist in future progress.

ACTION: If John Wright agrees then City of Whyalla to align a demonstration of “Control Track” software at the same time.

Issues of non-compliance and qualified audits discussed – Auditors will need to give opinion on internal controls for 2015/16 audit. Ramification of a qualified audit discussed. EO of EPLGA outlined the outcomes of his meeting with the Auditor General in relation to internal controls & non-compliance.

The group was keen to have a title of Eyre Peninsula Financial Managers Group, a sub group to the SA Financial Managers Group with terms of reference developed at a later date. Meetings would be called

to address any financial issues that affect the regions councils or where collaborative efforts could be required to assist.

Other Issues discussed on the day where:

Revaluation of Assets – issues – variance between different valuers & the effects on the Operating Statements position.

Regional procurement – how it would work

Outreach Services – training & other benefits

Depreciation of assets issues – where asset is unlikely to be replaced & the value in the books – again affecting the Operating Statement position

ACTIONS

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Meeting Closed 12:30pm