

Minutes of the Eyre Peninsula Local Government Association Board Meeting held at Elliston on Friday 2 September 2016 commencing at 10.00am.

Delegates Present:	<p>Bruce Green [Chair] Geoffrey Moffatt Roger Nield Kym Callaghan Michael Williams Dean Johnson Julie Low Neville Starke Sam Telfer Michelle Tucker Eleanor Scholz</p>	<p>President, EPLGA Chief Executive Officer, District Council of Ceduna [Proxy] Mayor, District Council of Cleve Chairperson, District Council of Elliston Deputy Mayor, District Council of Franklin Harbour Mayor, District Council of Kimba Mayor, District Council of Lower Eyre Peninsula Deputy Mayor, City of Port Lincoln Mayor, District Council of Tumby Bay Acting Group Manager Engineering and Infrastructure, City of Whyalla [Proxy] Chairperson, Wudinna District Council</p>
Guests/Observers:	<p>Tony Irvine Peter Arnold George Karzis Chris Smith Deb Larwood Rod Pearson Rob Donaldson Joy Hentschke Trevor Smith Alan McGuire Aina Danis Brad Riddle Peter Scott Dion Dorward Stephen Smith</p>	<p>Executive Officer, EPLGA CEO, District Council of Cleve Acting CEO, District Council of Elliston CEO, District Council of Franklin Harbour Manager Corporate Services, District Council of Kimba CEO, District Council of Lower Eyre Peninsula CEO, City of Port Lincoln CEO, District Council of Streaky Bay CEO, District Council of Tumby Bay CEO, Wudinna District Council Executive Assistant, RDAWEP/EPLGA [minute taker] Tourism Development Manager, RDAWEP Economic Development Manager, RDAWEP CEO, RDAWEP Director Policy, Local Government Association of SA</p>

1. INTRODUCTION

1.1 Welcome/Apologies

President, Mayor Bruce Green welcomed Board Members, Council representatives and guests.

Apologies received from:

Allan Suter	Mayor, District Council of Ceduna
Lynton Brown	Councillor, District Council of Ceduna
Robert Starr	Mayor, District Council of Franklin Harbour
Sherron MacKenzie	Mayor, District Council of Streaky Bay
Clare Mc Laughlin	Councillor, City of Whyalla
Lyn Breuer	Mayor, City of Whyalla

Welcome by Chairman Kym Callaghan – overview of Council’s current and future projects.

1.2 Minutes of Previous Meeting

Robert Starr’s title to be amended to Mayor not Deputy Mayor.

Confirmation of Minutes

505/16: Confirmation of Minutes

Moved: Chairperson Callaghan Seconded: Mayor Johnson

That the minutes [with amendments] of the Board meeting of the Eyre Peninsula Local Government Association held in Wudinna on Friday 24 June 2016, be adopted as a true and correct record of proceedings.

510/16: Meeting Procedures

Moved: Chairperson Callaghan Seconded: Mayor Nield

That the Eyre Peninsula Local Government Association Board adopts the Meeting Procedures as amended by the Executive Officer with any amendments as determined by the Board.

CARRIED

3.3.3 Report No. 03-0916: Policy Review – Purchasing and Tendering

511/16: Policy Review – Purchasing and Tendering

Moved: Mayor Telfer Seconded: Chairperson Callaghan

That the Eyre Peninsula Local Government Association Board, having reviewed the following policy, adopts the policy as written in the report (subject to any further amendments by the Eyre Peninsula Local Government Association Board):

1. Purchasing and Tendering

CARRIED

3.3.4 Report No. 04-0916: Executive Officer's Work Plan

512/16: Executive Officer's Work Plan

Moved: Mayor Nield Seconded: Deputy Mayor Starke

That the Eyre Peninsula Local Government Association Board notes the Executive Officer's work plan for 2016 – 17.

CARRIED

Meeting adjourned at 11.10am and reconvened at 11.20am.

3.4 Local Government Association of SA (Stephen Smith)

As presented.

3.5 Office of State/ Local Government Relations (OLG)

No report tabled.

3.6 Regional Development Australia Whyalla & Eyre Peninsula (Dion Dorward, Peter Scott, Brad Riddle)

As presented.

3.7 Eyre Peninsula Natural Resources Management Board

No report tabled.

Meeting adjourned for lunch 12.50pm and reconvened at 1.20pm.

3.8 Other Reports

3.8.1 South Australian Regional Organisation of Councils – Minutes/Key Outcomes Summary of the Committee meetings held on 16 March and 19 May 2016

As tabled.

4 COMMITTEES

4.1 CEO's Committee

513/16: CEOs' Committee Meeting – Actions and Outcomes
Moved: Deputy Mayor Williams Seconded: Mayor Scholz
That the actions and outcomes of the CEOs' Committee meeting held on 23 June 2016 at Wudinna be noted.
CARRIED

4.2 Engineering & Works Committee

514/16: Engineering & Works Committee – Recommendations of 8 August 2016
Moved: Mayor Johnson Seconded: Mayor Nield
That the minutes and recommendations of the Engineering & Works Committee meeting held at Cowell on 8 August 2016 be received.
CARRIED

515/16: Engineering & Works Committee Minutes – Inclusion of Action List
Moved: Mayor Low Seconded: CEO, Geoffrey Moffatt
1. That the Committee is to have an action list included in the minutes or notes from meetings outlining responsibilities and timeframes for the actions and further this is to be reflected in the terms of reference.
CARRIED

516/16: Projects Funded by Rubble Royalties
Moved: Mayor Telfer Seconded: Mayor Scholz
2. That the following projects to be funded from the Rubble Royalties component of the EPLGA Board Budget for 2016 -17:

- **EP Transport Strategy – 2015 (review and updating) \$15,000**
- **Regional Roadside Native Vegetation Plan \$50,000**

CARRIED

517/16: SLRP Funding Projects
Moved: Mayor Telfer Seconded: Mayor Johnson
3. That projects submitted for regional SLRP funding are required to be developed to a 'for construction' state, and accompanied by adequate design & engineering detail (i.e. Austroads Guidelines – until Local Government sector wide standards or guidelines are developed) and detailed cost estimate to clearly defined the project deliverables.
CARRIED

518/16: Review of Road Funding Applications
Moved: Mayor Telfer Seconded: CEO, Geoffrey Moffatt
4. That an independent person/company be appointed to review road funding applications and assess their suitability and to provide certification services for completed projects. Further the costs for this assessment/certification are the EPLGA's responsibility with the successfully funded Councils contributing their ratio of SLRP funding to the EPLGA to cover the cost.
CARRIED

519/16: LGA R&D Funding Application
Moved: Mayor Low Seconded: Mayor Scholz
5. That the EPLGA Board supports the LGA R & D funding application to develop Road Construction and Maintenance Standards/Guidelines which when completed should be:

- a. included in the EP Transport Strategy 2015;**
- b. used on an local government industry wide basis; and**
- c. used in assessing Special Local Roads Funding applications by the Local Government Transport Advisory Committee.**

CARRIED

520/16: Engineering & Works Committee Nominations

Moved: Chairperson Callaghan Seconded: Mayor Niell

- 6. That the EPLGA Board supports the Engineering & Works Committee nomination of the following persons who may be required to meet/collaborate with DPTI regarding the joint Service Delivery Collaboration – Pilot and other initiatives along with David Hitchcock (LGA), Tony Irvine (EPLGA) and two EPLGA Council CEOs (to be nominated).**
- a. Damian Windsor**
 - b. Grant Drummond**
 - c. Arthur Johnstone**
 - d. Trevor Smith**
 - e. Phil Cameron**

CARRIED

521/16: Joint Service Delivery Collaboration – Pilot with DPTI

Moved: Mayor Telfer Seconded: Mayor Low

That the EPLGA Board supports the Engineering & Works Committee identification of the following areas/functions as possible targets for the joint Service Delivery Collaboration – Pilot with DPTI:-

- 1. Signage**
- 2. Vegetation management**
- 3. Line marking**
- 4. Joint procurement**
- 5. Supply of rubble**
- 6. Local Government is able to consider anything other than sealing of highways.**

CARRIED

522/16: Regional Roadside Vegetation Management Plan

Moved: Mayor Telfer Seconded: CEO, Geoffrey Moffatt

- 7. That all eleven EPLGA member Councils undertake one regional roadside vegetation management plan [Level 1 RVMP] with assistance being sought from the Native Vegetation Unit in line with the rubble royalty funding recommendation to the EPLGA Board.**

CARRIED

523/16: Agricultural Machinery Night Time Travel

Moved: Mayor Telfer Seconded: Mayor Scholz

That the EPLGA Board continues to negotiate with Rob Kerin in seeking a 90 day project with the State Government to obtain satisfactory resolutions to the issue of night time agricultural machinery travel on Council owned roads. Further, that the Executive Officer is to offer the following as part of the 90 day project:

- The region of Eyre Peninsula be a pilot.**
- Individual Councils identifying Council owned roads capable of permitting agricultural machinery to travel at night up to a maximum size of 4m x 25m.**
- Individual Councils identifying Council owned roads capable of permitting agricultural machinery to travel at night up to a maximum size of 6m x 25m.**
- The Local Government Association Mutual Liability Scheme is to be requested for opinion and advice to protect Councils in the matter.**

CARRIED

524/16: GML and HML Permit Vehicles on Council Roads

Moved: Mayor Scholz Seconded: Mayor Johnson

- 8. That the EPLGA encourage all Member Councils in relation to access conditions for GML and HML permit vehicles on Council roads:**
- a. Restricted speed loaded or unloaded to 80kph on sealed Council roads outside town limits.**
 - b. Restricted speed loaded or unloaded to 70kph on unsealed Council roads outside town limits.**
 - c. Restricted speed loaded or unloaded to 40kph within town limits.**
 - d. RAV operators are required to inspect all unsealed routes which have received greater than 15mm of rain in the preceding 24 hours to ensure that the pavement will not be damaged by the RAV operation.**
 - e. Operators may be liable for the cost of pavement repairs.**

CARRIED

4.3 Eyre Peninsula Mineral and Energy Resources Community Development Taskforce Minutes dated 5 August 2016

525/16: EP Mineral and Energy Resources Community Development Taskforce Minutes
Moved: Mayor Low Seconded: Mayor Johnson
That the EP Mineral and Energy Resources Community Development Taskforce minutes dated 5 August 2016 be noted.
CARRIED

5. FINANCE REPORTS

5.1 Income & Expense Statement with comparison to budget for period ending 16 August 2016 and Balance Sheet as at 16 August 2016.

Receipt of Finance Reports

526/16: EPLGA Income & Expense Statement
Moved: Mayor Nield Seconded: Deputy Mayor Starke
That the Eyre Peninsula Local Government Association Board receives the Income & Expense Statement with comparison to budget for the period 1 July 2016 – 16 August 2016 and Balance Sheet as at 16 August 2016.
CARRIED

6. DEPUTATIONS AND PRESENTATIONS

6.1 Deputations/Presentations

Alexandra Lewis, Stakeholder Engagement Lead, SA Power Networks:
› Strategic vegetation management near power lines.

As presented.

Stephen Smith, Director Policy, Local Government Association of South Australia.
› Update on Change in Local Government Policies.

As presented.

6.2 Petitions

Nil.

7. GENERAL BUSINESS – Motions on Notice & Without and Questions

7.1 From the floor – Motions on Notice and Without and Questions

Chairperson Kym Callaghan spoke on the issue of Pharmacy provisions in the region being open slather for the whole region.

527/16: Pharmaceutical Services in the Region
Moved: Chairperson Callaghan Seconded: Deputy Mayor Williams
That the Eyre Peninsula Local Government Association Board directs the Executive Officer to work in collaboration with Chairperson Callaghan on the issue of pharmaceutical services procurement and tendering for the region of Eyre Peninsula, including making contact with Health Services SA, Michelle Smith, Regional Director, Country Health SA Eyre, Flinders and Far North and the Minister for Health, the Hon Jack Snelling to address the issue.
CARRIED

Mayor Sam Telfer left the meeting at 2.05pm and delegated his voting authority to Trevor Smith, CEO, District Council of Tumby Bay

7. CORRESPONDENCE

7.1 Correspondence for Decision

2-0916: Andrew Haste, Director Member Services, LGASA: Notification of securing of funds from the LGA Research & Development Scheme to support the continuation of the Outreach Services Program for 2016-17 across all regional associations. Enclosed was the associated Terms of Agreement for consideration/signing by the EPLGA.

528/16: *Outreach Services Program*

Moved: Mayor Scholz

Seconded: CEO, Trevor Smith

That the Eyre Peninsula Local Government Association Board directs the President and/or Executive Officer to sign the Outreach Services agreement and to forward a tax invoice for fifty thousand dollars [\$50,000.00] plus GST to the Local Government Association of South Australia. Furthermore, that the Executive Officer's Work Plan be amended to comply with any requirements of the agreement.

CARRIED

7.2 Incoming & Outgoing Correspondence

529/16: *Incoming/Outgoing Correspondence*

Moved: Chairperson Callaghan

Seconded: Mayor Johnson

That all incoming and outgoing correspondence listed in the agenda be noted.

CARRIED

8. FUTURE MEETINGS

Next Meeting

530/16: *Next Meeting*

Moved: Chairperson Callaghan

Seconded: Deputy Mayor Starke

That the next meeting of the Eyre Peninsula Local Government Association Board will be held on Friday 2 December 2016 at Wudinna.

CARRIED

Conference Location Rotation

2017	Lower EP	2018	Port Lincoln		
2019	Kimba	2020	Wudinna	2021	Cowell
2022	Cleve	2023	Streaky Bay	2024	Elliston

Mayor Low spoke on the EPLGA Conference scheduled for the Monday and Tuesday following the long weekend in February and based in Coffin Bay – overview provided, including accommodation already booked.

Meeting closed at 2.20pm.

President

Date