



Eyre Peninsula Local Government Association

Chief Executive Officer's Meeting

Thursday 28 June 2018

12.30pm start to approx. 1.30pm in conjunction with Engineering & Works
Committee

New Whyalla Hotel

From approx. 1.45pm

Whyalla Civic Building (small meeting room)

Lunch is available at the New Whyalla Hotel prior to the meeting – not supplied by EPLGA.

Agenda:

1. Chair for meeting: - Deb Larwood
2. Joint session with the Engineering & Works Committee for a LIDAR presentation by Susan Stovell (optional).
3. Discussion of Chairing of CEO Committee Meetings & Agenda formation
Action Required: As discussed at the last meeting the following issues need to be addressed:
 - Rotation of Chair or not
 - Tenure of chair position
 - Agenda preparation – who, how etc.
 - Deputations – chair decision or as is now?
 - Minute taking – who is to record minutes. Do the minutes / notes go on the EPLGA website? Do minutes/ notes go to the EPLGA Board in the agenda & a verbal report by the Chair?
 - Recommendations to EPLGA Board – how? As occurs now or not?
 - Future of Committee – an EPLGA Committee or not(just an informal group)
 - Engineering & Works recommendations to EPLGA Board through the CEO meeting?
4. Actions from last meeting notes:
 - Most been addressed or emails sent out to Councils etc.
5. Presentation:- Tim Mellor, Mellor Olssen Lawyers (15 mins max) - potential transfer of Council's Native Title File following the departure of Julia Dnistrianski from DMAW Lawyers Pty Ltd effective 30th June 2018.
6. Presentation: - Michael Arman (Manager LG Emergency Management Planning) from the LGA of SA - work he will be doing in regards to a 3 year Emergency Management Planning Project being undertaken. (15-20 mins max).
7. Joint Planning Board – Staff JPB Group to provide an update on the project following the Business Case Workshop held with Stephanie Hensgen on May 7th 2018.
8. Other Business raised by CEO's
 - EPLGA Workforce Strategy – Stephen Rufus - Discussion regarding the development of an EPLGA Workforce Strategy as a basis to assessing needs for the sharing of staff and shortfalls in staff needs and requirements. Possibility of exploring the use of LG Research & Development Scheme Funds.

- Disability Inclusions Bill – The Disability Inclusion Bill has passed Parliament and is awaiting assent. The legislation requires councils to prepare a disability access and inclusion plan. To assist councils, the Department of Human Services Disability Policy Unit is hosting an Inclusive Public Sector: Disability Employment Forum on 13 July 2018. Discussions on what councils are planning on doing etc. and whether there are opportunities for collaboration.
- Local Government Elections- An opportunity for CEO's to provide an update as to what they are doing in this space. – Deb Larwood.

Chief Executive Officer's Meeting – NOTES

Held at Port Lincoln

Tuesday 27th February 2018 Commencing at 9:00 am

Present:

Peter Arnold, Joy Hentschke, Trevor Smith, Geoffrey Moffatt, Deb Larwood (Chair) Chris Cowley, Stephen Rufus, Rod Pearson, Alan McGuire

Others:

Tony Irvine (EPLGA), Jonathon Clark (EPNRM/ DEWNR), Stephen Smith (LGA), Murray Townsend (DEWNR/ CPB), Jo Calliss (RRC), Paul Kerrish (LGAMLS)

Apologies:

Phil Cameron, Chris Smith

Agenda Items:

1. Discussion of Chairing of CEO Committee Meetings & Agenda formation – Deb Larwood raised this matter. Discussion took place on options.
Action: Deb Larwood to chair next meeting but more discussion required on:-
 - Rotation of Chair or not
 - Tenure of chair position
 - Agenda preparation – who, how etc.
 - Deputations – chair decision or as is now?
 - Minute taking – who – suggested Chair assisted with a minute taker (Council Exec Assistant) or Tony. Do the minutes / notes go on the EPLGA website? Do minutes/ notes go to the EPLGA Board in the agenda & a verbal report by the Chair?
 - Recommendations to EPLGA Board – how? As occurs now or not?
 - Future of Committee – an EPLGA Committee or not(just an informal group)
 - Request by President to attend a portion of meetings – felt it was operational & no need – still the position?
 - Engineering & Works recommendations to EPLGA Board through the CEO meeting?

2. Actions from last meeting notes:
 - Most been addressed or emails sent out to Councils etc.

3. PRESENTATIONS by:-

Murray Townsend, Coastal Protection Board
 - Coastal Councils Alliance - status
 - Lidar Project benefits for CPB

- Other matters of interest – Liability, funding, climate change, sea level rise, coastal strategy etc.

Paul Kerrish (Risk Consultant) from the LGAMLS - proposed work he will be doing in the emergency management space in the coming 12 months. The LGAMLS will be assisting Councils with their Emergency management Plans – 3 year project.

Need for future presentation to region and individual Councils.

Jo Calliss on her new Strategic Risk role, the programs the newly formed Strategic Risk team have under development to help Councils with enterprise risk management & a transitional arrangement until her replacement is appointed.

4. JOINT PLANNING BOARD – Staff Group to advice on the operational issues from the pilot.

Recommendation to the EPLGA Board:

That the EPLGA Board establishes a JPB Pilot Staff Group to assist you with the Business Case development.

Further the CEO's on that group are:

Deb Larwood, DC Kimba as Chair

Geoff Moffatt, DC Ceduna

Trevor Smith, DC Tumby Bay

Other Planning & Development Staff are:

Jennifer Brewis, DC Streaky Bay

Leith Blacker, DC Lower EP

Laurie Collins , DC Kimba, Cleve & Franklin Harbour

5. OTHER BUSINESS:- raised by CEO's

- Star Club – Stephen Rufus outlined his experience in other places with this program. To be kept in mind for next call. Reference made to SANFL request upon Councils.
- EPLGA Board President session with CEO Committee – This was raised at the EPLGA Exec Meeting where there could be a session the EPLGA president sits in and if CEO's require that person to leave they be asked to leave the meeting where the discussion is of an operational nature of CEO only information.
 - Meeting felt as the nature of the committee is operational and that recommendations are delivered via the Chair's verbal report at the EPLGA Board meeting following this

meeting – no need for President to be present. Also any other Mayors/ EPLGA Board Members attending CEO Meetings are asked to leave by the chair. This has come about by Mayors traveling with the CEO's the day before the EPLGA Board Meeting and having nothing else to do so sit in on the meeting.

- Local Government Elections training – agreed to work collaboratively but up to the individual CEO's to decide on needs and attendances etc. may be opportunities for a package deal to be gained. LGA Training has a role to play too.
6. NATIVE TITLE: - Meeting with Julia Dnistrianski on the Barngarla Native Title claim. Julia needs a minimum of an hour and depending on the questions this may go longer.

Action Required: Tony to select suitable dates with a lead in of at least a month at Wudinna and arrange with Julia and advise all Councils affected by the native title claim.

7. RATE CAPPING: - General discussion on whether the region needs a position on this matter. Agreed to use LGA material without upsetting the local council's position (as they are varied). Leave to individual Councils.

Meeting closed at 11:00am