

CEO Committee Meeting Notes

Meeting held at Wudinna on 4th December 2014 commencing 1pm

Present:

Tony Irvine (EPLGA), Richard Horgan (TAFE), Daryl Cearns (DC Kimba), Rod Pearson (DC Lower EP), John Tillack (DC Streaky Bay), Garry Downey (Eyre Futures Inc.), Edwin Dearham (City of Whyalla), Sue Keith (Volunteering SA/NT), Bob Ramsay (RDAWEP), Roger Paul (RDAWEP), Geoff Dodd (LG Business Services), Susan Stovell (Natural Resources EP), Peter Arnold (DC Cleve), Trevor Smith (DC Tumby Bay), Steve Woolley (Wudinna DC), Geoff Moffatt (DC Ceduna), Wayne Robertson (GWA), Rebecca Jones (GWA), Paul Yeomans (SAPOL)

Apologies:

Jo Calliss (RRC), Julie Beaton (RRC), Peter Peppin (City of Whyalla), George Kazis (DC Elliston), Alan MacGuire (Wudinna DC), Terry Barnes & Bernie Clelland (DC Franklin Harbour)

Agenda

1. EPLGA Executive Officer Reports & Other Local Government CEO's Agenda items

- 1.1 EPICCA – discussion paper (Report in Board Agenda)
Agreed with Executive Officer recommendations in his report (see EPLGA Board resolution)
- 1.2 Emergency Management Planning software – roll out – feedback. (Report in Board Agenda)
Good feedback received.
Action: *Consultants to be brought back in 12 months for assessment of implementation.*
- 1.3 Internal Financial Controls – feedback
Group now working on them. Some Councils given opportunity for financial support from LGA.
- 1.4 Local Roads Forum – (DC Wudinna email & report to SAROC) – outcomes. LGA supported.
LGA now to organize a forum after LGA Board meeting.
- 1.5 SMEC – Regional Transport Plan – Transport Plan Format sent out & Roads Hierarchy
Some urgency to get information to SMEC to finalise the plan as it will soon affect funding opportunities. Non complying Councils have been advised by the EO.
- 1.6 CWMS Group – Feedback (Report & Minutes in Board Agenda)
Agreed with recommendation in report to the EPLGA Board – see EPLGA Board resolution.

- 1.7 Star Club Program: - ORS provides \$50k/officer plus professional and team development. Matched funding is expected which, if all 11 EP Councils got on board for example, would be less than \$5k each. The officer is usually auspiced by one of the Councils or indeed by the RLGA.

Councils do not want to take up the offer.

- 1.8 Asset Management & Long Term Financial Planning – subsidy from LGA (in Board Agenda plus correspondence sent to all Councils)

See EPLGA Board resolution for those Councils taking up 50:50 offer from LGA to a maximum of \$4000.

2. Regional Risk Coordinator (Jo Calliss) Report - Nil

3. Presentations

- 3.1 Volunteering – a possible model for EP. (Gary Downey, Eyre Futures)

Councils to consider if there is a need for a Volunteering regional structure to assist them. Including what type of assistance is required etc.

- 3.2 Regional Procurement – the RDAWEP Model (Roger Paul, Corporate Services Manager RDAWEP)

RDAWEP staff addressed the meeting on how a regional model can work. RDAWEP now take over responsibility for the project.

Action: *EO to send out electronic copy of the final report to all CEO's for distribution amongst their relevant staff, plus draft MOU & Steering Committee Terms of Reference for comment & or signing by mid January 2015.*

- 3.3 Regional Strategic Planning Framework & Future Economic Development Forums – (Dion Dorward (CEO), Bob Ramsey (Project Officer/ Planner) RDAWEP)

RDAWEP staff briefed the meeting on how a high level regional strategic plan process can be undertaken. The benefits of such were also discussed plus the aligning of the plan to other levels of government plans etc. Discussion took place around what the RDAWEP can do in tracking & assisting with projects. However not all Councils have submitted projects to the RDAWEP for tracking & assistance. They also updated the meeting on the development of the regional statement and the difficulties & securing the necessary regional data for LGA's and the whole region. It is hoped to have the regional data out to the Councils early in the new year.

Refer to EO report in the EPLGA Agenda & recommendations. Refer to the EPLGA Board resolution for Strategic Planning.

Action: *Councils to provide RDAWEP with project tracking information.*

3.4 Mining Taskforce update – Geoff Dodd (Coordinator)

Geoff Dodd updated the meeting on the first Taskforce meeting outcomes and the recommendations put to the EPLGA Board by the Taskforce. See EPLGA Board minutes. The Taskforce minutes will be maintained on the EPLGA website too.

3.5 Diesel Rebates for Councils – Ian Trestrail

Ian gave a presentation on how they can assist Councils to redeem diesel rebate funds that are sitting with the ATO.

Action:- Individual Councils to now contact Ian Trestrail on ian.trestrail@aitspecialists.com.au to arrange an audit.

3.6 Wayne Robertson | National Rail Safety Manager, GWA – Road - Rail Safety Interface Agreements

Wayne outlined the reasons for such agreements & the types of issues that need to be negotiated on an individual council basis. Wayne will contact individual Councils – operations Staff for further assistance.

4. Regional Partners – reports

4.1 EPNRM Board

Susan briefed the meeting on the EPNRM Board strategic plan review & consultation requirements, business plan consultation, coastal management plan development in regards to access & camping etc.

4.2 RDAWEP

Dion spoke on the development of a RDAWEP Economic Forum on the Tuesday after the EPLGA Conference in Whyalla. Plus the chance to speak at the CEO quarterly meetings as a mini economic development forum to report back on the project tracking & overall RDAWEP performance against agreed regional KPI's. Other RDAWEP updates were given to keep Councils across their current work being undertaken.

4.3 SAPOL

Paul spoke on regional policing management & relocations etc. e.g. Wirrulla, Wudinna, Coffin Bay – human resource management. He also spoke on the latest stats & the domestic violence officers now in place. He also addressed the ZEC & ZEMC functions and operations

4.4 LGA – Refer to EO – Outreach Report in the EPLGA Agenda.

4.5 TAFE

Richard spoke on TAFE plans for the future & how LG can utilize their services. The GAP analysis was mentioned as a good starting point. Also spoke of why we need to maintain a TAFE presence in the region & how Councils can access him/ his organisation and the services they require. RDAWEP, EPLGA & TAFE working together on regional type issues.

5. LGA & LGA Business Units – any operational issues/ complaints to be raised here for Executive Officer to raise with them - NIL.
6. Any Other Business – NIL
7. Close – 5:15 pm
8. Dinner – networking meeting.

Item 4.2 Regional Procurement

The Regional Procurement Group met on Friday 14th November 2014 at Wudinna.

There was an excellent roll up with 10 of the eleven Councils represented.

It was agreed the following steps are to take place:

1. A MOU drafted for Council CEO's to consider and hopefully sign to demonstrate a commitment to the project.
2. The RDAWEP & EPLGA then to draft a policy template for Council consideration
3. The RDAWEP & EPLGA then to draft a procedures template for Council consideration.
4. The RDAWEP & EPLGA to draft terms of reference for the Regional Procurement Group.
5. The Procurement Group is established & formally becomes operational.
6. Procurement Training requirements are established & training takes place.
7. Any easy to commence regional procurement is undertaken asap e.g. Auditors for next financial year