

# EYRE PENINSULA LOCAL GOVERNMENT ASSOCIATION

ANNUAL BUSINESS PLAN 2018 - 19



## INTRODUCTION

As a regional subsidiary under the Local Government Act 1999, the Eyre Peninsula Local Government Association is required to have a Business Plan and Budget each financial year. Under Clause 24 of Schedule 2, the Business Plan continues in force for the period specified in the plan or until a new Plan is adopted. It must be reviewed annually. This draft is a result of a review undertaken by the Executive Officer.

The Annual Business Plan of a subsidiary may be seen as similar in role to a Council's Strategic Plan & Annual Business Plan combined. As such it is good practice to review it on an annual basis. This plan is to be read in conjunction with the Annual Budget and Executive Officer's Work Plan (both included in this document) to form the total Annual Business Plan.

The value of EPLGA has historically been mostly limited to providing a united voice for Member Councils keen to advocate on legislation and policy changes made by other spheres of government and to lobby collectively on such issues. This primary role has largely been unchanged since the organization began in 1938.

In more recent years, the pressures on member Councils arising from the need for a much higher standard of governance, regionalisation efforts, sharing of resources, joint procurement, risk management, regional planning and reporting, community engagement and the broadening of core duties has meant that EPLGA also has a growing role in assisting in coordinating a range of activities seeking efficiencies for Councils at the operational level.

There currently are a number of regional initiatives where member Councils are considering what type of governance and planning is required to assist them in meeting the challenges of the future.

## 2018 – 19 Strategic Directions

### Vision:

*Enabling Eyre Peninsula councils to excel, innovate, and thrive*

### 1.0 Goal Areas

- 1.1. **Advocacy and Representation** - *EPLGA as the principal regional local government advocate*
- 1.2. **Governance** - *conducting business in accordance with the law and proper standards*
- 1.3. **Member Services** - *efficient and effective member support services*

### Objectives

- Strategic and focused planning and services provision
- Enhanced communication and engagement with EPLGA members and other stakeholders
- Demonstrable unity in collective decision making
- Highly regarded reputation

### Goal Area 1.1 Advocacies and Representation

#### **Core Activities**

- 1.1.1 Represent and strengthen the common values of members
- 1.1.2 Represent members and regional objectives in engagement and liaison with key stakeholder agencies – e.g. LGA, DPTI, PIRSA
- 1.1.3 Provide a lobbying platform to promote the interests and issues of member Councils to other levels of government

#### **Strategic Actions**

- 1.1.4 Develop & maintain effective working relationships between the EPLGA and member Councils and external stakeholder agencies and organisations
- 1.1.5 Develop key EPLGA messages to demonstrate maximum alignment to the State Strategic Plan and Economic Priorities, in particular economic reform and jobs, climate change and renewable energy
- 1.1.6 Develop the understanding of and commitment to mutuality of interests to optimise benefit for member Councils across the region from advocacy and partnerships

### Goal Area 1.2 Governance

#### **Core Activities**

- 1.2.1 Comply with legislative requirements
- 1.2.2 Identify and pursue the resourcing needs of members
- 1.2.3 Manage EPLGA financial and other resources for maximum member benefit, and based on the principle that recurrent operational expenses must be funded by recurrent operational revenue

#### **Strategic Actions**

- 1.2.4 Investigate and identify options to improve local government and regional governance, including alternative governance models, strategic planning and land use planning for the region – JPB Pilot & Business Case completion & decision for the future by individual Councils
- 1.2.5 Assist member Councils in meeting legislative compliance
- 1.2.6 Develop and manage formal alliance and partnership arrangements with partner agencies and entities– e.g. RDAWEP, EPNRM, EPICCA
- 1.2.7 Pursue collaborative initiatives with partner agencies – e.g. joint submissions on strategic issues with RDAWEP, EPNRM, and EPICCA

## **Goal Area 1.3 Member Services**

### ***Core Activities***

- 1.3.1 Maintain the cycle of quarterly meetings to enable collective decision-making and enhance member networking
- 1.3.2 Maintain and support members with the coordination of the annual conference
- 1.3.3 Identify resourcing gaps and needs, and pursue resolutions to key issues in liaison with members
- 1.3.4 Facilitate initiatives to attract funding and investment
- 1.3.5 Provide advisory and support services to Elected Members
- 1.3.6 Coordinate strategic meetings and presentations on key issues; including the provision of key speakers to provide information, contact and support services
- 1.3.7 Coordinate and/or assist delivery of Council-supported training and development initiatives in the region

### ***Strategic Actions***

- 1.3.8 Continue to facilitate the activities of the EP Mineral & Energy Resources Community Development Taskforce.
- 1.3.9 Develop value-added services for member Councils, based on collective or regional value and cost-benefit – committees & working party work etc.
- 1.3.10 Promote the development of shared procurement initiatives
- 1.3.11 Maintain the regional transport strategy, including the identification of road priorities and road funding proposals on an annual basis for SLRP Funding
- 1.3.12 Support established specialised interest groups, such as Council CEO's, Engineers/ Works Managers and compliance staff, health working party etc. where required
- 1.3.13 Maintain communications with member Councils and the regional community through; media releases, website and formal means of communication
- 1.3.14 Establish an annual business (work) plan for the Executive Officer to manage and report against
- 1.3.15 Develop a value statement for the EPLGA in relation to member councils.

## **2.0 Key Performance Indicators**

- 2.1 Development of an annual work plan for the Executive Officer
- 2.2 Percentage of Annual Business Plan (EO Work Plan) tasks completed (More is better)
- 2.3 Number of outstanding actions from EPLGA Board Meetings (Less is better)
- 2.4 Operating within annual budget limits (Operating surplus)
- 2.5 Training & development offered in the region (More Sessions is better)
- 2.6 External funding secured to assist operations (At least matching Member Subscriptions)

### 3.0 PERFORMANCE AGAINST STRATEGIC DIRECTIONS 2017 - 18

#### Goal Area 1.1 Advocacy and Representation

##### *Core Activities*

- 1.1.7 Represent and strengthen the common values of members
- 1.1.8 Represent members and regional objectives in engagement and liaison with key stakeholder agencies – e.g. LGA, DPTI, PIRSA
- 1.1.9 Provide a lobbying platform to promote the interests and issues of member Councils to other levels of government

***Comments: - Advocacy & representation is demonstrated through lobbying of other levels of Government which occurs as and when needed and often through the SAROC, LGA Board and in collaboration with the other regional organisations. Strong efforts have been made to engage the State Agencies like DPTI through shared service opportunities. The main issue is representing and strengthening common values of members is getting 11 Councils to be 1 voice.***

##### *Strategic Actions*

- 1.1.10 Develop effective working relationships between the EPLGA and member Councils and external stakeholder agencies and organisations
- 1.1.11 Develop key EPLGA messages to demonstrate maximum alignment to the State Strategic Plan and Economic Priorities, in particular economic reform and jobs, climate change and renewable energy
- 1.1.12 Develop the understanding of and commitment to mutuality of interests to optimise benefit for member Councils across the region from advocacy and partnerships
- 1.1.13 Lead the completion of the Economic Development Strategy and Regional Strategic Plan, and identify and lead the development of regional strategic responses to key issues as and when required.

***Comments: - Effective working relationships can be challenging through differing opinions. The Regional Joint Planning Board espoused through the Planning, Development & Infrastructure Act 2016 is one such framework that could assist in 1.1.12. 1.1.13 (Economic Strategy completed, Regional Strategic Plan on hold due to JPB Pilot work) The JPB Pilot will conclude 30 June 2018 – with individual Councils required to assess the Business case.***

#### Goal Area 1.2 Governance

##### *Core Activities*

- 1.2.8 Comply with legislative requirements
- 1.2.9 Identify and pursue the resourcing needs of members
- 1.2.10 Manage EPLGA financial and other resources for maximum member benefit, and based on the principle that recurrent operational expenses must be funded by recurrent operational revenue

**Comments: - 1.2.8 & 1.2.10 are compliant. 1.2.9 Has to date been met through such programs as the Outreach Service but this concludes in the current format as at 30 June 2018. Serious consideration needs to be directed around 1.2.9 and the identification by member Councils of their future needs.**

**Strategic Actions**

- 1.2.11 Investigate and identify options to improve local government and regional governance, including alternative governance models, strategic planning and land use planning for the region
- 1.2.12 Assist member Councils in meeting legislative compliance
- 1.2.13 Develop and manage formal alliance and partnership arrangements with partner agencies and entities– e.g. RDAWEP, EPNRM, EPICCA
- 1.2.14 Pursue collaborative initiatives with partner agencies – e.g. joint submissions on strategic issues with RDAWEP, EPNRM, and EPICCA

**Comments: - As previously mentioned 1.2.11 is met thorough such initiatives as the JPB Pilot. 1.2.12 is an ongoing matter and is attended to through the committee structure. Strategic Actions 1.2.13 & 1.2.14 are working extremely well with joint meetings & submissions taking place.**

## **Goal Area 1.3 Member Services**

**Core Activities**

- 1.3.16 Maintain the cycle of quarterly meetings to enable collective decision-making and enhance member networking
- 1.3.17 Maintain and support members with the coordination of the annual conference
- 1.3.18 Identify resourcing gaps and needs, and pursue resolutions to key issues in liaison with members
- 1.3.19 Facilitate initiatives to attract funding and investment
- 1.3.20 Provide advisory and support services to Elected Members
- 1.3.21 Coordinate strategic meetings and presentations on key issues; including the provision of key speakers to provide information, contact and support services
- 1.3.22 Coordinate delivery of Council-supported training and development initiatives in the region

**Comments: - All core activities are being met with significant success in these activities such as training at a regional level which brings considerable savings to individual Councils.**

**Strategic Actions**

- 1.3.23 Continue to facilitate the activities of the EP Mineral & Energy Resources Community Development Taskforce.
- 1.3.24 Develop value-added services for member Councils, based on collective or regional value and cost-benefit
- 1.3.25 Facilitate and promote the development of shared procurement initiatives
- 1.3.26 Facilitate the development of a regional transport strategy, including the identification of road priorities and road funding proposals
- 1.3.27 Establish and facilitate specialised interest groups, such as Council works managers and compliance staff

- 1.3.28 Maintain communications with member Councils and the regional community through; media releases, website, newsletter and formal means of communication
- 1.3.29 Establish an annual business (work) plan for the Executive Officer to manage and report against

**Comments: - 1.3.22 has again proved successful and of great value from taskforce member feedback. 1.3.23 is starting to gain some traction through projects like the DPTI Shared Services project but considerable work is still to be undertaken. 1.3.24 aligns with 1.3.23 but regional council procurement has not at this point proven successful. 1.3.25 is completed and annual independent reviewing will take place for prioritisation of roads and an application to the SLRP. 1.3.26 has been achieved, 1.3.27 is ongoing and 1.3.28 is also compliant.**

## **Goal Area 1.4 Outreach Services**

### **Core Activities**

- 1.4.1 Participate in the development of an annual outreach engagement program that aligns with Council and LGA priorities
- 1.4.2 Facilitate the delivery of outreach programs and services being provided by the LGA and its entities
- 1.4.3 Liaise with and report to LGA representatives as required about the provision and delivery of the outreach program

**Comments: - All of the above is compliant but will cease in the current format as at 30 June 2018.**

### **Strategic Actions**

- 1.4.4 Advocate long-term continuity of the Outreach Services model for optimal effectiveness and efficiency in meeting LGA and EPLGA program objectives, i.e. 3-days per week funded by members and 2-days funded by the LGA
- 1.4.5 Identify key issues impacting on Councils and LGA services desired by Councils, and the support and services required from the LGA to resolve these matters

**Comments: - This service will cease at 30 June 2018**

## **3.0 Key Performance Indicators (Measures)**

- 3.1 Development of an annual work plan for the Executive Officer –  
**Completed**
- 3.2 Percentage of Annual Business Plan (EO Work Plan) tasks completed (More is better)-  
**A high percentage has been achieved**
- 3.3 Number of outstanding actions from EPLGA Board Meetings (Less is better)  
**Minimal outstanding actions which are reported at each Board Meeting**
- 3.4 Operating within annual budget limits (Operating surplus)  
**Compliant**
- 3.5 Training & development offered in the region (More Sessions is better)  
**A real success story with huge savings for individual Councils**
- 3.6 External funding secured to assist operations (At least matching Member Subscriptions)  
**External Funding has been received and exceed Member Subscriptions**
- 3.7 Successful delivery of LGA Outreach Program (Stakeholders' Satisfaction rating)  
**We are a leading region in this program**

## ANNUAL WORK PLAN 2018-19 (Performance Targets)

Functional Area	Action	Commence Date	Completion Date	Participants	Lead	Priority	Comments
Council Visits	Meetings rotated each second meeting, plus adhoc visits	1/07/2018	30/06/2019	EO & Councils	Exec Officer	High	As and when required. Encourage a structured visitation program.
Work Plan	Revise Regional Work Plan & sign off by LGA & EPLGA Board	1/07/2018	30/06/2019	EO, Exec Committee & LGA	Exec Officer	High	Annually
Board, Committees & Working Groups	Support - Engineering & Works Committee	1/07/2018	30/06/2019	EO & Engineering & Works Committee	Exec Officer	High	Meets on a quarterly basis
	Admin Support - CEO Committee	1/07/2018	30/06/2019	EO & Regional CEO's	Exec Officer	High	Meets on a quarterly basis
	Support Health Working Party	1/07/2018	30/06/2019	Working Party & EO	Exec Officer	High	Meets scheduled as needed
	Support JPB Staff Group & Attend Pilot Working Party Meetings	1/07/2018	30/06/2019	Staff Group & EO	Exec Officer	High	Meetings held within Pilot Program
	Support Mining Taskforce - operations	1/07/2018	30/06/2019	EO, Mining Taskforce, Coordinator	Mining Taskforce Coordinator	High	Meetings held a minimum of 3 times per year.
	Support & Involvement in EPICCA Meetings	1/07/2018	30/06/2019	EO & EPICCA	EPNRM	Medium	EPICCA is in recess due to inadequate funding to pursue work plan & mitigation
	Support & Involvement in ZEMC	1/07/2018	30/06/2019	EO & ZEMC	SES	High	Meets held quarterly at a minimum.
	Support Executive Committee	1/07/2018	30/06/2019	EO & EPLGA Executive	Exec Officer	High	Ongoing – meetings held as required
	Attend SAROC Meetings	1/07/2018	30/06/2019	EO & SAROC	LGA	High	Ongoing
	Attend Regional EO's Meetings	1/07/2018	30/06/2019	EO & Regional EO's	LGA	High	Ongoing
	Attend EP Regional Supply & Demand Water Working Group	1/07/2018	30/06/2019	EO & Regional Water Reference Group	EPNRM	Low	Involvement in Reference Group for planning reviews.
	Attend LGA Conference, Show Case, Annual General & ordinary Meetings	1/07/2018	30/06/2019	EO & President	LGA	High	Ongoing
	Attend other regional/ state/ national meetings as required	1/07/2018	30/06/2019	EO & President	Exec Officer	Low	Ongoing
	Prepare EPLGA Board Agendas, Minutes etc.	1/07/2018	30/06/2019	EO & President	Exec Officer	High	Ongoing



<b>Regional Planning</b>	Undertake JPB Pilot	1/07/2018	30/06/2019	Steering Group	RDAWEP	High	Business Case prepared & other information made available for participating member Councils to make decisions on whether to proceed to JPB
	Input into EPNRM Regional Planning	1/07/2018	30/06/2019	EO/EPNRM/EP LGA Board	EPNRM	Medium	Attendance at Regional Planning days - make comments on planning drafts in collaboration with member Councils.
	* Implement Regional Economic Development Planning - in partnership with RDAWEP & EPNRM	1/07/2018	30/06/2019	EO, CEO's, Consultant, EPLGA Board, RDAWEP, EPNRM	RDAWEP	Strategic high	Collaborative Reform - continue implementation as a regional approach.
	* Complete Regional Strategic Plan - development in partnership with RDAWEP	1/07/2018	30/06/2019	EO, CEO's, EPLGA Board, Councils, RDAWEP, EPNRM	RDAWEP & EO	High	Collaborative Reform - in house preparation by RDAWEP & EPLGA.
<b>Emergency Planning</b>	* Assist Zone in Emergency Planning	1/07/2018	30/06/2019	EO, EPLGA Board & State Agencies	SES	High	Collaborative Reform – attendance at ZEMC meetings to represent the EPLGA position. Regional & State Emergency Management Plans being reviewed. Ongoing
	Assist Councils with Emergency Management	1/07/2018	30/06/2019	EO, Councils	Councils	High	Assistance with software licensing & maintenance
<b>Economic Development - Tourism</b>	Seek review into regional delivery of tourism	1/07/2018	30/06/2019	RDAWEP, Councils, EPNRM	RDAWEP	Strategic High	RDAWEP to lead discussion with Councils. Addressing Industry & LG Funding & reporting against KPI's. LGA consultation with State Govt - more funding required.
<b>Conferences &amp; Forums</b>	Planning assistance to EPLGA Conference	1/07/2018	30/06/2019	EO & DC Kimba	DC Kimba	Low	Ongoing assistance to Conference Hosts
<b>Governance</b>	Develop regional submissions where possible to assist Councils - majority position taken.	1/07/2018	30/06/2019	EO, CEO Committee & EPLGA Board	Exec Officer	Low	Undertaken on an as needs basis. Often RDAWEP & EPLGA joint submissions
	Review EPLGA Board Policies & Procedures	1/07/2018	30/06/2019	EO, EPLGA Board	Exec Officer	Medium	Ongoing
	Prepare Annual Report	1/07/2018	30/06/2019	EO	Exec Officer	High	Annual occurrence
	Assist annual financial audit	1/07/2018	30/06/2019	EO & Auditors	Exec Officer	High	Annual occurrence

	Prepare Annual Budget	1/07/2018	30/06/2019	EPLGA BOARD & EO	Exec Officer	High	Annual occurrence
	Maintain EPLGA Website	1/07/2018	30/06/2019	EO & RDAWEP assistance	Exec Officer	High	Ongoing
	Review Budget against Actuals	1/07/2018	30/06/2019	EO & EPLGA Board	Exec Officer	High	Ongoing
	Prepare SLR Program regional application	1/07/2018	30/06/2019	EO, Councils, LGTAP & Minister	Exec Officer & Engineering & Works Committee	High	Applications require surveys, design and costing review prior to submitting with an Independent review of applications & project completion. Approval/ Endorsement of EPLGA Board required. Follow Guidelines of LGTAP.
	Implement any recommendations from EO's Performance Review	1/07/2018	30/06/2019	EO & Executive	Exec Officer	High	Annually
	Prepare correspondence as required.	1/07/2018	30/06/2019	EO	Exec Officer	High	Ongoing
	Assist with coordination & facilitating the delivery of Regional Training as required by Councils.	1/07/2018	30/06/2019	EO, CEO's, EPLGA Board, LGA Training & other training providers.	LGA Training & Exec Officer	Strategic High	Assist in delivery of regional training as required.
<b>Human Resource Management</b>	Mentoring & assisting Councils, CEOs & Other staff	1/07/2018	30/06/2019	Council CEOs & Staff	Exec Officer	High	On an as needs basis
<b>Lobbying/ Advocacy</b>	After each meeting distribute a wrap on the meeting outcomes - to Councils, stakeholders & media	1/07/2018	30/06/2019	EO	Exec Officer	High	Send out Meeting summaries after each meeting.
	Lobby Australian, State Governments as needed.	1/07/2018	30/06/2019	President & EO	Exec Officer/ President	High	On an as needs basis
<b>EPLGA Meeting Outcomes</b>	Act efficiently on directions given by EPLGA Board meetings	1/07/2018	30/06/2019	EO	EO	High	Ongoing as needed
<b>Regional Statement</b>	Assist in maintenance of Regional Statement data for individual Councils use & regional use in conjunction with RDAWEP	1/07/2018	30/06/2019	EO, RDAWEP	RDAWEP	High	RDAWEP & EPLGA to monitor & track project reports to provide information to Councils. Quarterly. In addition ABS data is analysed by RDAWEP & forwarded to Councils.
<b>Risk Management</b>	In partnership with MLS - develop improved risk management policies, plans & practices.	1/07/2018	30/06/2019	EO, CEO Group, RRC's	Regional Risk Coordinators	Low	Working with RRC's. Sharing info including risk frameworks & policies

<b>Shared Services/ Regional Alliances</b>	* Encourage Councils to investigate opportunities	1/07/2018	30/06/2019	EO & Individual Councils	Exec Officer & relevant Councils	High	Council to Council and within the region and also with State Govt Agencies such as DPTI.
	Continue the DPTI/ EPLGA Shared Services Pilot on Road servicing	1/07/2018	30/06/2019	DPTI/ EPLGA Steering Group/ 11 Councils	DPTI/ EPLGA Steering group	Strategic High	An MOU is in place with further work required on procurement etc.
<b>Mining</b>	Annual review of Mining & Energy Taskforce - Annual Report included	1/07/2018	30/06/2019	EO & EPLGA Board	Mining Taskforce Coordinator	High	Review TOR.
<b>EO Performance Management</b>	Council Feedback - proactively seek and be prepared to, listen to it.	1/07/2018	30/06/2019	EO & Exec Committee	Exec Committee	High	Annually
	When progressing regional initiatives ensure EPLGA members are informed & supportive	1/07/2018	30/06/2019	EO & Exec Committee	Exec Committee	High	Ongoing

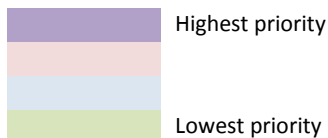
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**Strategic High**

**High**

**Medium**

**Low**



# Budget 2018-19

			2017/18	2017/18		2018/19	
			Budget	Estimates	Balance	Budget	Comments 2018/19
<b><u>INCOME</u></b>							
LGA of SA	See Project break down sheet		170598	170598	0	80000	Rubble Royalties predicted to end 18/19. Reg Capacity Grant life beyond 2018/19 ?
Project Income - EP Councils	See Project break down sheet		5680	5680	0	5680	Contra
Projects Income - Other	2% pa of SLRP for Regional Admin		0	0	0	0	Other regions charge an admin/ assessment fee for the SLRP submissions etc. Would need Council support. Included in 2019/20
<b>Project Income Sub -Total</b>			<b>176278</b>	<b>176278</b>	<b>0</b>	<b>85680</b>	
Reimbursed Income			0	0	0	0	
Interest Received			4500	4000	500	5200	Guestimate
Membership Subs			184050	184028	22	193292	3% pa 19/20 and afterwards - due to rate capping
<b>Admin Sub - Total</b>			<b>188550</b>	<b>188028</b>	<b>522</b>	<b>198492</b>	
<b>TOTAL INCOME</b>			<b>364828</b>	<b>364306</b>	<b>522</b>	<b>284172</b>	
<b><u>EXPENSES</u></b>							
<b><u>Exec Officer Employment Costs</u></b>							
Salary	(including \$15k for own Vehicle)		120250	121500	-1250	122655	2% every third year - contract review
Work cover			2645	2645	0	2698	
Employer Super			12025	12150	-125	12266	
LSL Liability	Transfer to Reserves		8305	8305	0	3066	1.3 weeks pa to reserves
<b>Admin &amp; Office Expenses</b>					0		
Admin General			2500	500	2000	300	\$50 pa increase
Audit			1500	1500	0	1500	\$100pa increase
Bank Charges			500	150	350	256	2.5% pa
Insurance			6200	6200	0	6510	5% pa
IT			1500	300	1200	500	Upgrade IT every 3 year - licenses is other cost
Legal Advice			4000	1038	2962	1500	Charter review each 4 yrs. by law - rest a guestimate

Meeting Expenses - Board		8200	7000	1200	7250	Could have host Council fund the Board Meeting costs due to no travelling required by them.
Meeting Expenses - Other groups	Working, CEO's, Works Mgrs Groups- was Reg Cap 15/16	8200	7000	1200		Could have host Council fund the Board Meeting costs due to no travelling required by them.
Office Rental & Other costs- RDA	RDAWEP agreement	9225	9225	0	9456	Could get a host Council at no cost. DCLEP & Pt Lincoln?
Reimbursable Expenses		0	0	0	0	
President's Allowance		2250	2250	0	2250	\$100pa increase
Secretarial Services - RDA	RDAWEP agreement	18450	18450	0	18911	May get cheaper through relocation to a Council. Includes printing & Office phone, use of Board room, tea coffee etc.
Telephone		1300	1050	250	900	New Mobile every 3 years. Other costs static as costs are not increasing
Training & Professional Development		0	0	0	0	
Travel other than Private Vehicle	President & EO	14600	14600	0	14892	A guesstimate based on current expenditure plus 2%pa increase
<b>Admin Sub - Total</b>		<b>221650</b>	<b>213863</b>	<b>7787</b>	<b>212160</b>	
<b>Projects</b>						
Projects - as per notes below		17000	210250	-193250	50680	Adjusted project budget to match est. profit - balance budget
Project Sub - Total		<b>17000</b>	<b>210250</b>	<b>-193250</b>	<b>50680</b>	
<b>TOTAL EXPENSES</b>		238650	424113	-185463	262840	
<b>TOTAL INCOME</b>		364828	364306	522	284172	
<b>BALANCE</b>		<b>126178</b>	<b>-59807</b>	<b>185985</b>	<b>21331</b>	

<b>Project Funding Break Downs</b>		2017/18	2017/18	2017/18	2018-19
<b>Income</b>		Budget	Estimate	Balance	Budget
LGA of SA	Regional Capacity - R & D Projects	39777	39777	0	40000
	Mining Taskforce	0	0	0	0
	Outreach Services	50000	50000	0	0
	Regional Capacity - Rubble Royalties	80821	80821	0	45000
		<b>170598</b>	<b>170598</b>	<b>0</b>	<b>85000</b>

Joint Project Income - EP Councils	Other	0	0	0	0
	CWMS Users Group	0	0	0	0
	Emergency Management Plans License	5680	5680	0	5680
		<b>5680</b>	<b>5680</b>	<b>0</b>	<b>5680</b>
<b>Total Project Income</b>		<b>176278</b>	<b>176278</b>	<b>0</b>	<b>90680</b>
<b>Expenses</b>					
EPLGA - Project Funds	CORES Funding Disbursed (Carried Forward 16/17)	9064	6828	2236	0
	CWMS Users Group (Carried Forward 16/17)	8565	0	8565	0
	EPICCA - C/Forward \$12500 from 16/17 plus \$12500 budget	25000	7684	17316	0
	Emergency Management Planning - Licenses & Review	5680	3703	1977	5680
		<b>48309</b>	<b>18215</b>	<b>30094</b>	<b>5680</b>
LGA of SA					
Regional Capacity Funded	Regional Transport Strategy Ext	10000	10000	0	10000
	Roadside Veg Plan & HML Signage/Lidar	90000	90000	0	0
	Governance & Planning Reform	17000	0	17000	10000
	Coastal Access & Wayfind Signage	35000	35000	0	0
	Mining Taskforce	28297	25000	3297	25000
<u>Carry Forward Projects from 16/17</u>	Regional HML Signage	35350	35250	100	0
	Regional Planning - SLRP/ engineering	11079	5000	30350	0
	Regional Governance - JPB Pilot	17000	10000	1079	0
		153726	210250	50000	45000
Total Project Expenses		65309	28215	31173	5680
Balance		110969	148063	-31173	85000

Lidar 2017/18

LONG TERM FINANCIAL PLAN		2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	COMMENTS
BUDGET FORWARD ESTIMATES		Actual	Est	Est	Est	Est	Est	Est	Est	Est	Est	
<b>LTFP</b>												
<b>INCOME</b>												
LGA of SA	See Project break down sheet	205847	170598	80000	0	0	0	0	0	0	0	Rubble Royalties predicted to end 18/19. Reg Capacity Grant life beyond 2018/19 ?
Project Income - EP Councils	See Project break down sheet	6250	5680	5680	5822	5968	6117	6270	6426	6587	6752	Contra
Projects Income - Other	2% pa of SLRP for Regional Admin	0	0	0	40000	40800	41600	42400	43250	44150	45000	Other regions charge an admin/ assessment fee for the SLRP submissions etc. Would need Council support. Included in 2019/20
<b>Project Income Sub -Total</b>		<b>212097</b>	<b>176278</b>	<b>85680</b>	<b>45822</b>	<b>46768</b>	<b>47717</b>	<b>48670</b>	<b>49676</b>	<b>50737</b>	<b>51752</b>	
Reimbursed Income		0	0	0	0	0	0	0	0	0	0	
Interest Received		7784	5200	5200	5200	5000	5000	5000	5000	5000	5000	
Membership Subs	See subscriptions spreadsheet	167301	184050	193292	199091	205063	211215	217552	224078	230801	237725	3% pa 19/20 and afterwards - due to rate capping
<b>Admin Sub - Total</b>		<b>175085</b>	<b>189250</b>	<b>198492</b>	<b>204291</b>	<b>210063</b>	<b>216215</b>	<b>222552</b>	<b>229078</b>	<b>235801</b>	<b>242725</b>	
From Reserves		0	9064									
<b>TOTAL INCOME</b>		<b>387182</b>	<b>374592</b>	<b>284172</b>	<b>250113</b>	<b>256831</b>	<b>263932</b>	<b>271221</b>	<b>278755</b>	<b>286538</b>	<b>294476</b>	
<b>EXPENSES</b>												
<b>Exec Officer Employment Costs</b>												
Salary	(including \$15k for own Vehicle)	121245	120250	122655	122655	125108	125108	127610	127610	130162	130162	2% every third year - contract review
Work cover	2.2% of salary	2667	2645	2698	2698	2752	2752	2807	2807	2864	2864	
Employer Super	10% of salary as per contract	12125	12600	12266	12266	12511	12511	12761	12761	13016	13016	
Long Service Liability	1.3 weeks per year or 2.5% pa		3006	3066	3066	3128	3128	3190	3190	3254	3254	1.3 weeks pa to reserves
<b>Admin &amp; Office Expenses</b>												
Admin General		162	250	300	350	400	450	500	550	600	650	\$50 pa increase
Audit		1400	1500	1500	1700	1800	1900	2000	2100	2200	2300	\$100pa increase

Bank Charges	109	250	256	263	269	276	283	290	297	305	2.5% pa
Insurance	5773	6200	6510	6836	7177	7536	7913	8309	8724	9160	5% pa
IT	1273	1500	500	1200	500	500	1500	600	600	1700	Upgrade IT every 3 year - licenses is other cost Charter review each 4 yrs. by law - rest a gustimate
Legal Advice	2818	4000	1500	1500	1500	3000	1500	1500	1500	3000	
Meeting Expenses - Board	5574	7500	7250	7500	7725	8000	8250	8500	8750	9000	Could have host Council fund the Board Meeting costs due to no travelling required by them.
Meeting Expenses - Committees, groups, forums	6223	7500	7250	7500	7725	8000	8250	8500	8750	9000	Could have host Council fund the Board Meeting costs due to no travelling required by them.
Office Rental & Other costs- RDA	9000	9225	9456	9692	9934	10183	10437	10698	10966	11240	Could get a host Council at no cost. DCLEP & Pt Lincoln?
Reimbursable Expenses	0	0	0	0	0	0	0	0	0	0	
President's Allowance	2250	2250	2250	2350	2400	2500	2600	2700	2800	2900	\$100pa increase
Secretarial Services - RDA	18000	18450	18911	19384	19869	20365	20874	21396	21931	22480	May get cheaper through relocation to a Council. Includes printing & Office phone, use of Board room, tea coffee etc.
Telephone	1258	1300	900	1500	900	900	1500	900	900	1500	New Mobile every 3 years. Other costs static as costs are not increasing
Training& Professional Development	0	0	0	0	0	0	0	0	0	0	
Travel other than Private Vehicle	14785	14600	14892	15190	15494	15804	16120	16442	16771	17106	A gustomerate based on current expenditure plus 2%pa increase
<b>Admin Sub - Total</b>	<b>204662</b>	<b>213026</b>	<b>212160</b>	<b>215649</b>	<b>219192</b>	<b>222913</b>	<b>228096</b>	<b>228854</b>	<b>234085</b>	<b>239637</b>	
<b><u>Projects</u></b>											
Projects - as per notes below	165683	158696	50680	55822	37468	41117	43270	49426	51587	54752	Adjusted project budget to match est. profit - balance budget
<b>Project Sub - Total</b>	<b>165683</b>	<b>158696</b>	<b>50680</b>	<b>55822</b>	<b>37468</b>	<b>41117</b>	<b>43270</b>	<b>49426</b>	<b>51587</b>	<b>54752</b>	
<b>TOTAL EXPENSES</b>	<b>370345</b>	<b>371722</b>	<b>262840</b>	<b>271471</b>	<b>256660</b>	<b>264029</b>	<b>271366</b>	<b>278280</b>	<b>285672</b>	<b>294388</b>	
<b>TOTAL INCOME</b>	<b>387182</b>	<b>374592</b>	<b>284172</b>	<b>250113</b>	<b>256831</b>	<b>263932</b>	<b>271221</b>	<b>278755</b>	<b>286538</b>	<b>294476</b>	
<b>BALANCE</b>	<b>16837</b>	<b>2870</b>	<b>21331</b>	<b>-21359</b>	<b>171</b>	<b>-97</b>	<b>-144</b>	<b>474</b>	<b>865</b>	<b>88</b>	
<b>EQUITY POSITION</b>											
Accumulated Funds 1 July	209408	226245	229115	250446	229088	229259	229162	229017	229492	230357	
Current Year result	16837	2870	21331	-21359	171	-97	-144	474	865	88	
Accumulated Funds 30 June	226245	229115	250446	229088	229259	229162	229017	229492	230357	230445	Still good equity - could use some in years for emergencies. Need to establish min equity level.



Project Funding Break Downs		2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	
<u>Income</u>		Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	
LGA of SA	Regional Capacity - R & D Projects	38997	39777	40000	0	0	0	0	0	0	0	Regional Capacity Grant - not sure of life of such
	Outreach Services	50000	50000									18/19 Possibility of \$25k - not included
	Regional Capacity - Rubble Royalties	116850	80821	45000	0	0	0	0	0	0	0	Rubble Royalties predicted to end 18/19. Reg Capacity Grant life beyond 2018/19 ?
		<b>205847</b>	<b>170598</b>	<b>85000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Joint Project Income - EP Councils	Other	0	0	0	0	0	0	0	0	0	0	
	Emergency Management Plans License	6250	5680	5680	5822	5968	6117	6270	6426	6587	6752	Contra
		<b>6250</b>	<b>5680</b>	<b>5680</b>	<b>5822</b>	<b>5968</b>	<b>6117</b>	<b>6270</b>	<b>6426</b>	<b>6587</b>	<b>6752</b>	
Grants/ Projects - Other	Other	0	0	0	0	0	0	0	0	0	0	
<b>Total Project Income</b>		<b>212097</b>	<b>176278</b>	<b>90680</b>	<b>5822</b>	<b>5968</b>	<b>6117</b>	<b>6270</b>	<b>6426</b>	<b>6587</b>	<b>6752</b>	
<b>Expenses</b>												
<b>Project Funds carried Forward</b>		-42129	-92210	0								Expect no carry forward in 18/19
EPLGA - Project Funds	To be decided annually e.g. Cores 17/18	0	9000	0	0	0	0	0	0	0	0	17/18 Transfer of Cores Funding
	Others as decided by EPLGA Board annually	0	70000	0	0	8000	24000	12000	31000	33000	23000	Determined by predicted profit for year/ Balanced budget
	EPICCA	0	12500	0	0	0	0	0	0	0	0	
	Emergency Management Planning - Licenses & Review	337	5680	5680	5822	5968	6117	6270	6426	6587	6752	Contra
		<b>-41792</b>	<b>4970</b>	<b>5680</b>	<b>5822</b>	<b>13968</b>	<b>30117</b>	<b>18270</b>	<b>37426</b>	<b>39587</b>	<b>29752</b>	
LGA of SA												
Regional Capacity Funded	Regional Transport Strategy Ext Roadside Veg Plan & HML Signage/Lidar	0	10000	10000	25000	11000	11000	25000	12000	12000	25000	Revision of Transport Strategy every 3 years & SLRP Assessment & prioritisation by independent - SMEC
		50000	0	0	0	0	0	0	0	0	0	
	Governance & Planning Reform Coastal Access & Wayfind Signage	119	17000	10000	0	0	0	0	0	0	0	JPB costs unknown - a guesstimate
			35000	0	0	0	0	0	0	0	0	

Carry Forward Projects from 16/17	Mining Taskforce	40446	28297	25000	25000	12500	0	0	0	0	0
	Regional HML Signage		35350								
	Regional Planning - SLRP/ engineering		11079								
	Regional Governance - JPB Pilot		17000								
		<b>90565</b>	<b>153726</b>	<b>45000</b>	<b>50000</b>	<b>23500</b>	<b>11000</b>	<b>25000</b>	<b>12000</b>	<b>12000</b>	<b>25000</b>
Projects - Others	EPICCA - Climate Change	24700	0	0	0	0	0	0	0	0	0
		<b>24700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Project Funds Unspent		92210	0	0	0	0	0	0	0	0	0
<b>Total Project Expenses</b>		<b>165683</b>	<b>158696</b>	<b>50680</b>	<b>55822</b>	<b>37468</b>	<b>41117</b>	<b>43270</b>	<b>49426</b>	<b>51587</b>	<b>54752</b>

Depends on regional projects, change of ToR for task force & whether we can attract other funding. RDA responsibility?

## Subs Base Data

### Grants Commission Data 2015-16

Council	ACLG Code using Population Data as at 30 June 2016	Estimated Population as at 30 June 2016	General Rates (\$000)	Total Rates (\$000)	(3) Total Operating Revenue (\$000)	(3) Total Operating Expenses (\$000)
Ceduna	RAM	3,743	4,063	5,199	8,321	9,625
Cleve	RAS	1,791	2,607	3,028	4,195	3,983
Elliston	RAS	1,056	1,800	2,116	4,086	3,951
Franklin Harbour	RAS	1,211	1,093	1,145	3,029	4,162
Kimba	RAS	1,098	1,441	1,611	3,295	3,543
Lower Eyre Peninsula	RAL	5,072	5,436	6,346	10,097	9,898
Port Lincoln	URS	14,997	10,285	12,853	18,031	18,926
Streaky Bay	RAM	2,267	2,846	3,521	7,670	7,780
Tumby Bay	RAM	2,659	3,328	4,236	6,098	6,777
Whyalla	URS	22,582	15,509	19,305	27,429	28,913
Wudinna	RAS	1,269	1,581	1,723	4,564	4,273
<b>Total</b>		<b>57,745</b>	<b>49,989</b>	<b>61,083</b>	<b>96,815</b>	<b>101,831</b>
<b>BASE Subscription</b>	RAS	11,000				
	RAM	11,500				
	RAL	12,000				
	URS	13,000				
<b>Population Differential</b>	per head	\$ 0.568				
<b>General Rate Differential</b>	per dollar (\$000)	\$ 0.660				

**SUBSCRIPTION MODEL**

COUNCIL		Adopted 2017-18	2018-19 Base Subscription	2018-19 Population	2018-19 Gen Rate	2018-19 Total	Increase from previous Yr
Ceduna	RAM	15142	11,500	\$ 2,126	\$ 2,682	16,308	1,166
Cleve	RAS	13009	11,000	\$ 1,017	\$ 1,721	13,738	729
Elliston	RAS	12045	11,000	\$ 600	\$ 1,188	12,788	743
Franklin Harbour	RAS	12209	11,000	\$ 688	\$ 721	12,409	200
Kimba	RAS	12075	11,000	\$ 624	\$ 951	12,575	500
Lower EP	RAL	16985	12,000	\$ 2,881	\$ 3,588	18,469	1,484
Port Lincoln	URS	27184	13,000	\$ 8,518	\$ 6,788	28,306	1,122
Streaky Bay	RAM	13704	11,500	\$ 1,288	\$ 1,878	14,666	962
Tumby Bay	RAM	14115	11,500	\$ 1,510	\$ 2,196	15,207	1,092
Whyalla	URS	35304	13,000	\$ 12,827	\$ 10,236	36,063	759
Wudinna	RAS	12256	11,000	\$ 721	\$ 1,043	12,764	508
		184028	127500	32799	32993	193292	9264
Percent of Total Subscriptions			66%	17%	17%	100%	

Target LTFP	193253	9264
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**BUDGET NOTES:**

**PLEASE READ THE COMMENTS COLUMNS AND DISCUSSION SHOULD TAKE PLACE ON SOME OF THE INDIVIDUAL BUDGET LIN**

**READER NOTES:**

DRAFT