

EYRE PENINSULA LOCAL GOVERNMENT ASSOCIATION

BUSINESS PLAN 2017 - 18



Adopted /.../.....

INTRODUCTION

As a regional subsidiary under the Local Government Act 1999, the Eyre Peninsula Local Government Association is required to have a Business Plan and Budget each financial year. Under Clause 24 of Schedule 2, the Business Plan continues in force for the period specified in the plan or until a new Plan is adopted. It must be reviewed annually. This draft is a result of a review undertaken by the Executive Officer.

The Annual Business Plan of a subsidiary may be seen as similar in role to a Council's Strategic Plan & Annual Business Plan combined. As such it is good practice to review it on an annual basis. This plan is to be read in conjunction with the Annual Budget and Executive Officer's Work Plan to form the total Annual Business Plan.

The value of EPLGA has historically been mostly limited to providing a united voice for Member Councils keen to advocate on legislation and policy changes made by other spheres of government and to lobby collectively on such issues. This primary role has largely been unchanged since the organization began in 1938.

In more recent years, the pressures on member Councils arising from the need for a much higher standard of governance, regionalisation efforts, sharing of resources, joint procurement, risk management, regional planning and reporting, community engagement and the broadening of core duties has meant that EPLGA also has a growing role in assisting in coordinating a range of activities seeking efficiencies for Councils at the operational level. Added to this was the agreement with the LGA of SA to undertake the "Outreach Services" program. This program is funded by the LGA of SA and takes 40% of the Executive Officers time. 2017 -18 will be the final year of this program in the current format. There is also uncertainty around the continuation of the Rubble Royalties scheme. The reduction in these revenue streams places greater pressure on the EPLGSA Board to operate as it now knows. There is a need for this consideration to be made in future financial planning.

In addition to this plan there are draft plans for regional economic and strategic plans being considered and consulted on which will become master planning documents for the EPLGA, RDAWEP and EPNRM.

2017 – 18 Strategic Directions

Vision:

Enabling Eyre Peninsula councils to excel, innovate, and thrive

1.0 Goal Areas

- 1.1. **Advocacy and Representation** - *EPLGA as the principal regional local government advocate*
- 1.2. **Governance** - *conducting business in accordance with the law and proper standards*
- 1.3. **Member Services** - *efficient and effective member support services*
- 1.4. **Outreach Services** – *connecting Councils with mutually value-adding services from the LGA of SA*

Objectives

- Strategic and focused planning and services provision
- Enhanced communication and engagement with EPLGA members and other stakeholders
- Demonstrable unity in collective decision making
- Highly regarded reputation

Goal Area 1.1 Advocacy and Representation

Core Activities

- 1.1.1 Represent and strengthen the common values of members
- 1.1.2 Represent members and regional objectives in engagement and liaison with key stakeholder agencies – e.g. LGA, DPTI, PIRSA
- 1.1.3 Provide a lobbying platform to promote the interests and issues of member Councils to other levels of government

Strategic Actions

- 1.1.4 Develop effective working relationships between the EPLGA and member Councils and external stakeholder agencies and organisations
- 1.1.5 Develop key EPLGA messages to demonstrate maximum alignment to the State Strategic Plan and Economic Priorities, in particular economic reform and jobs, climate change and renewable energy
- 1.1.6 Develop the understanding of and commitment to mutuality of interests to optimise benefit for member Councils across the region from advocacy and partnerships
- 1.1.7 Lead the completion of the Economic Development Strategy and Regional Strategic Plan, and identify and lead the development of regional strategic responses to key issues as and when required.

Goal Area 1.2 Governance

Core Activities

- 1.2.1 Comply with legislative requirements
- 1.2.2 Identify and pursue the resourcing needs of members
- 1.2.3 Manage EPLGA financial and other resources for maximum member benefit, and based on the principle that recurrent operational expenses must be funded by recurrent operational revenue

Strategic Actions

- 1.2.4 Investigate and identify options to improve local government and regional governance, including alternative governance models, strategic planning and land use planning for the region
- 1.2.5 Assist member Councils in meeting legislative compliance
- 1.2.6 Develop and manage formal alliance and partnership arrangements with partner agencies and entities– e.g. RDAWEP, EPNRM, EPICCA
- 1.2.7 Pursue collaborative initiatives with partner agencies – e.g. joint submissions on strategic issues with RDAWEP, EPNRM, and EPICCA

Goal Area 1.3 Member Services

Core Activities

- 1.3.1 Maintain the cycle of quarterly meetings to enable collective decision-making and enhance member networking
- 1.3.2 Maintain and support members with the coordination of the annual conference
- 1.3.3 Identify resourcing gaps and needs, and pursue resolutions to key issues in liaison with members
- 1.3.4 Facilitate initiatives to attract funding and investment
- 1.3.5 Provide advisory and support services to Elected Members
- 1.3.6 Coordinate strategic meetings and presentations on key issues; including the provision of key speakers to provide information, contact and support services
- 1.3.7 Coordinate delivery of Council-supported training and development initiatives in the region

Strategic Actions

- 1.3.8 Continue to facilitate the activities of the EP Mineral & Energy Resources Community Development Taskforce.
- 1.3.9 Develop value-added services for member Councils, based on collective or regional value and cost-benefit
- 1.3.10 Facilitate and promote the development of shared procurement initiatives
- 1.3.11 Facilitate the development of a regional transport strategy, including the identification of road priorities and road funding proposals
- 1.3.12 Establish and facilitate specialised interest groups, such as Council works managers and compliance staff
- 1.3.13 Maintain communications with member Councils and the regional community through; media releases, website, newsletter and formal means of communication
- 1.3.14 Establish an annual business (work) plan for the Executive Officer to manage and report against

Goal Area 1.4 Outreach Services

Core Activities

- 1.4.1 Participate in the development of an annual outreach engagement program that aligns with Council and LGA priorities
- 1.4.2 Facilitate the delivery of outreach programs and services being provided by the LGA and its entities

- 1.4.3 Liaise with and report to LGA representatives as required about the provision and delivery of the outreach program

Strategic Actions

- 1.4.4 Advocate long-term continuity of the Outreach Services model for optimal effectiveness and efficiency in meeting LGA and EPLGA program objectives, i.e. 3-days per week funded by members and 2-days funded by the LGA
- 1.4.5 Identify key issues impacting on Councils and LGA services desired by Councils, and the support and services required from the LGA to resolve these matters

2.0 Key Performance Indicators

- 2.1 Development of an annual work plan for the Executive Officer (yes/no)
- 2.2 Percentage of Annual Business Plan (EO Work Plan) tasks completed (More is better)
- 2.3 Number of outstanding actions from EPLGA Board Meetings (Less is better)
- 2.4 Operating within annual budget limits (Operating surplus)
- 2.5 Training & development offered in the region (More Sessions is better)
- 2.6 External funding secured to assist operations (At least matching Member Subscriptions)
- 2.7 Successful delivery of LGA Outreach Program (Stakeholders' Satisfaction rating)

3.0 PERFORMANCE AGAINST STRATEGIC DIRECTIONS 2016 - 17

Goal Area 1.1 Advocacy and Representation

Core Activities

- 1.1.7 Represent and strengthen the common values of members
- 1.1.8 Represent members and regional objectives in engagement and liaison with key stakeholder agencies – e.g. LGA, DPTI, PIRSA
- 1.1.9 Provide a lobbying platform to promote the interests and issues of member Councils to other levels of government

Comments: - Very difficult to actually measure performance in advocacy & representation. Lobbying of other levels of Govt occurs as and when needed and often through the SAROC, LGA Board and in collaboration with the other regional organisations. Strong efforts have been made to engage the State Agencies like DPTI through shared service opportunities. The main issues in this area from and Executive Officer perspective in representing and strengthening common values of members is getting 11 Councils to be 1 voice.

Strategic Actions

- 1.1.10 Develop effective working relationships between the EPLGA and member Councils and external stakeholder agencies and organisations
- 1.1.11 Develop key EPLGA messages to demonstrate maximum alignment to the State Strategic Plan and Economic Priorities, in particular economic reform and jobs, climate change and renewable energy
- 1.1.12 Develop the understanding of and commitment to mutuality of interests to optimise benefit for member Councils across the region from advocacy and partnerships
- 1.1.13 Lead the completion of the Economic Development Strategy and Regional Strategic Plan, and identify and lead the development of regional strategic responses to key issues as and when required.

Comments: - Effective working relationships can be strained by differences of opinion and the maturity of parties to manage this process. The draft Regional Strategic & Economic Development Plans do focus heavily on alignment with State & Australian Government planning alignment. 1.1.12 is always very difficult when we have 11 Councils with competing and different needs. The regional joint planning board espoused through the Planning, Development & Infrastructure Act 2016 is one such framework that could assist in 1.1.12. 1.1.13 is nearing completion with draft documents now ready for consultation.

Goal Area 1.2 Governance

Core Activities

- 1.2.8 Comply with legislative requirements
- 1.2.9 Identify and pursue the resourcing needs of members

- 1.2.10 Manage EPLGA financial and other resources for maximum member benefit, and based on the principle that recurrent operational expenses must be funded by recurrent operational revenue

Comments: - 1.2.8 & 1.2.10 are compliant. 1.2.9 Has to date been met through such program as the Outreach Service but this concludes in the current format as at 30 June 2018. Serious consideration needs to be directed around 1.2.9 – member Councils need to identify their future needs.

Strategic Actions

- 1.2.11 Investigate and identify options to improve local government and regional governance, including alternative governance models, strategic planning and land use planning for the region
- 1.2.12 Assist member Councils in meeting legislative compliance
- 1.2.13 Develop and manage formal alliance and partnership arrangements with partner agencies and entities– e.g. RDAWEP, EPNRM, EPICCA
- 1.2.14 Pursue collaborative initiatives with partner agencies – e.g. joint submissions on strategic issues with RDAWEP, EPNRM, and EPICCA

Comments: - 1.2.11 – a pilot proposal was submitted to undertake a business case study on the regional joint planning board and workshop held on 4 May 2016. 1.2.12 is an ongoing matter and through the committee structure this is attended to. 1.2.13 & 1.2.14 – working extremely well with joint meetings & submissions taking place.

Goal Area 1.3 Member Services

Core Activities

- 1.3.15 Maintain the cycle of quarterly meetings to enable collective decision-making and enhance member networking
- 1.3.16 Maintain and support members with the coordination of the annual conference
- 1.3.17 Identify resourcing gaps and needs, and pursue resolutions to key issues in liaison with members
- 1.3.18 Facilitate initiatives to attract funding and investment
- 1.3.19 Provide advisory and support services to Elected Members
- 1.3.20 Coordinate strategic meetings and presentations on key issues; including the provision of key speakers to provide information, contact and support services
- 1.3.21 Coordinate delivery of Council-supported training and development initiatives in the region

Comments: - All core activities being met and significant success in these activities e.g. training at regional level brings considerable savings to individual Councils.

Strategic Actions

- 1.3.22 Continue to facilitate the activities of the EP Mineral & Energy Resources Community Development Taskforce.
- 1.3.23 Develop value-added services for member Councils, based on collective or regional value and cost-benefit

- 1.3.24 Facilitate and promote the development of shared procurement initiatives
- 1.3.25 Facilitate the development of a regional transport strategy, including the identification of road priorities and road funding proposals
- 1.3.26 Establish and facilitate specialised interest groups, such as Council works managers and compliance staff
- 1.3.27 Maintain communications with member Councils and the regional community through; media releases, website, newsletter and formal means of communication
- 1.3.28 Establish an annual business (work) plan for the Executive Officer to manage and report against

Comments: - 1.3.22 has again proved successful and of great value from taskforce member feedback. 1.3.23 starting to get some traction through projects like the DPTI Shared Services project. 1.3.24 is connected to 1.3.23 but regional council procurement was not taken up by member Councils after considerable effort by the Executive Officer. 1.3.25 is completed and annual independent reviewing by Committee and then Board will take place, dependent on budget allocation. 1.3.26 has been achieved. 1.3.27 is ongoing. 1.3.28 also is compliant.

Goal Area 1.4 Outreach Services

Core Activities

- 1.4.6 Participate in the development of an annual outreach engagement program that aligns with Council and LGA priorities
- 1.4.7 Facilitate the delivery of outreach programs and services being provided by the LGA and its entities
- 1.4.8 Liaise with and report to LGA representatives as required about the provision and delivery of the outreach program

Comments: - All of the above is compliant but will cease in the current format as at 30 June 2018.

Strategic Actions

- 1.4.9 Advocate long-term continuity of the Outreach Services model for optimal effectiveness and efficiency in meeting LGA and EPLGA program objectives, i.e. 3-days per week funded by members and 2-days funded by the LGA
- 1.4.10 Identify key issues impacting on Councils and LGA services desired by Councils, and the support and services required from the LGA to resolve these matters

Comments: - Ongoing and it is hoped the Outreach Program can continue beyond 30 June 2018.

3.0 Key Performance Indicators

- 3.1 Development of an annual work plan for the Executive Officer –
Completed
- 3.2 Percentage of Annual Business Plan (EO Work Plan) tasks completed (More is better)-
High percentage achieved
- 3.3 Number of outstanding actions from EPLGA Board Meetings (Less is better)
Minimal and reported at each Board Meeting

3.4 Operating within annual budget limits (Operating surplus)

Compliant

3.5 Training & development offered in the region (More Sessions is better)

A real success story and huge savings for individual Councils

3.6 External funding secured to assist operations (At least matching Member Subscriptions)

External Funding - Exceeded Member Subscriptions

3.7 Successful delivery of LGA Outreach Program (Stakeholders' Satisfaction rating)

A success story and the region is a leading region in this program

ANNUAL WORK PLAN – EXECUTIVE OFFICER

Functional Area	Action	Commence Date	Completion Date	Participants	Lead	Priority	Comments
Council Visits	Rotational on a monthly basis with RDAWEP	1/07/2017	30/06/2018	RDA, EO & Councils	Exec Officer	High	
Work Plan	Revise Regional Work Plan & sign off by LGA\ & EPLGA Board	1/07/2017	2/09/2017	EO, Exec Committee & LGA	Exec Officer	High	
Board, Committees & Working Groups	*Admin Support - Engineering & Works Committee - 2015 Transport Strategy	1/07/2017	30/06/2018	EO & Engineering & Works Committee	Exec Officer	Strategic High	OUTREACH - Review & Implement the 2015 Transport Strategy (Roads Section)
	* Admin Support - Engineering & Works Committee - CWMS User Group	1/07/2017	30/06/2018	EO & Engineering & Works Committee	Rashleigh Pty Ltd	Medium	OUTREACH - Group meeting in Sept 2015 to move forward. 5 meetings held and program now funded by Regional Councils. Great success being experienced - sharing of knowledge, joint procurement opportunities.
	* Admin Support - Engineering & Works Committee - general	1/07/2017	30/06/2018	EO & Works Managers	Works Managers	Low	OUTREACH - Consider future LGA initiatives & other regional initiatives as raised by committee. Seek other admin support for Committee.
	* Admin Support - CEO Committee	1/07/2017	30/06/2018	EO & Regional CEO's	Exec Officer	High	OUTREACH - continue to support the group. Consider future LGA initiatives coming from work of AMAC.
	* Support Mining Taskforce - operations	1/07/2017	30/06/2018	EO, Mining Taskforce, Coordinator etc.	Mining Taskforce Coordinator	High	OUTREACH - Coordinator to work through the work plan.

* Support - Regional Procurement Group	1/07/2017	30/06/2018	EO & Group	Exec Officer	High	OUTREACH - Pursue DPTI initiatives at State LGA level. Continue to encourage Councils in region to undertake joint procurement
Support & Involvement in EPICCA Meetings	1/07/2017	30/06/2018	EO & EPICCA	EPNRM	Medium	Attend working group meetings
Support & Involvement in ZEMC	1/07/2017	30/06/2018	EO & ZEMC	SAFECOM	High	Ongoing
Support Executive Committee	1/07/2017	30/06/2018	EO & EPLGA Executive	Exec Officer	High	Ongoing - meet as required
Attend SAROC Meetings	1/07/2017	30/06/2018	EO & SAROC	LGA	High	Ongoing
Attend Regional EO's Meetings	1/07/2017	30/06/2018	EO & Regional EO's	LGA	High	Ongoing
Attend EP Regional Water Reference Group	1/07/2017	30/06/2018	EO & Regional Water Reference Group	EPNRM	Low	Attended meeting - ToR need amending by 3 Regional EO's. Involvement in Reference Group for planning reviews.
Attend LGA Conference, Show Case, Annual General & ordinary Meetings	1/07/2017	30/06/2018	EO & President	LGA	High	Ongoing
Attend other regional/ state/ national meetings as required	1/07/2017	30/06/2018	EO & President	Exec Officer	Low	Ongoing
Attend Port Lincoln Trade Waste Meetings as required.	1/07/2017	30/06/2018	EO & Group	RDAWEP	Low	Ongoing
EPLGA Board - Prepare Agendas, Minutes etc.	Mar, June, Sept & Dec	Ongoing	EO & President	Exec Officer	High	Ongoing

Regional Planning	Regional Infrastructure Plan - review regional priorities - review other plans with RDAWEP	1/07/2017	30/06/2018	EO/ RDA/EPLGA Board	RDAWEP	Medium	Joint submissions & input into RDAWEP Planning.
	Input into EPNRM Regional Planning	1/07/2017	30/06/2018	EO/EPNRM/EPLG A Board	EPNRM	Medium	Attended Regional Planning days - make comments on planning drafts in collaboration with member Councils.
	Council & Regional Economic Development Planning	1/07/2017	30/06/2018	EO, CEO's, Consultant, EPLGA Board, RDAWEP, EPNRM	RDAWEP	Strategic high	OUTREACH - Collaborative Reform - commence implementation as a regional approach.
	Regional Strategic Plan – development & implementation	1/01/2017	30/06/2018	EO, CEO's, EPLGA Board, Councils, RDAWEP, EPNRM	RDAWEP & EO	High	OUTREACH - Collaborative Reform - in house preparation by RDAWEP & EPLGA.& implementation
Emergency Planning	Assist in Zone Emergency Planning	1/07/2017	30/06/2018	EO, EPLGA Board & State Agencies	SAFECOM	High	OUTREACH - Collaborative Reform - attending ZEMC to represent LG position. Regional & State Emergency management Plans being reviewed. Ongoing
	Assist Councils with Emergency Management Planning	1/07/2017	30/06/2018	EO, Councils	Councils	High	Assistance with software licensing & maintenance
Economic Development - Tourism	Tourism - seek review into regional delivery of tourism	1/07/2017	30/03/2018	CEO RDAWEP, EO, RDAWEP - Bard Riddle, CEO's of Councils, RDAWEP & EPLGA Boards	RDAWEP	Strategic High	RDAWEP to lead discussion with Councils. Addressing Industry matching LG Funding & reporting against KPI's. LGA consultation with State Govt - more funding. Continue to produce regional strategies for consideration by region.

Conferences & Forums	Planning assistance to EPLGA Conference	1/07/2017	25/02/2018	EO & DC Ceduna	DC Ceduna	Low	Ongoing assistance to Conference Hosts.
	Plan Economic & EPLGA Day after EPLGA Conference	1/01/2018	25/02/2018	EO & RDAWEP	RDAWEP	High	Collaboration with RDAWEP Economic Dev Forum day after EPLGA Conference
Governance	Exec Officer to develop regional submissions where possible to assist Councils - majority position taken.	1/07/2017	30/06/2018	EO, CEO Committee & EPLGA Board	Exec Officer	Low	Undertaken on a needs basis. Often RDAWEP & EPLGA joint submissions
	Review EPLGA Board Policies & Procedures	1/07/2017	30/06/2018	EO, EPLGA Board	Exec Officer	Medium	Ongoing
	Prepare Annual Report	1/09/2017	31/12/2017	EO	Exec Officer	High	
	Undertake annual audit	1/07/2017	1/09/2017	EO & Auditors	Exec Officer	High	
	Prepare Annual Budget	1/03/2017	30/06/2017	EPLGA BOARD & EO	Exec Officer	High	COMPLETED
	Maintain EPLGA Website	1/07/2017	30/06/2018	EO & RDAWEP assistance	Exec Officer	High	Ongoing
	Review Budget against Actuals	Quarterly		EO & EPLGA Board	Exec Officer	High	Ongoing
	Prepare SLR Program regional application - establish application support criteria & project completion sign off criteria too	1/01/2018	26/04/2018	EO, Councils, LGTAP & Minister	Exec Officer & Engineering & Works Committee	High	Applications require, survey, design, costing review before submitting & project completion criteria needs establishing - with Independent review of applications & project completion. Approval of EPLGA Board required.

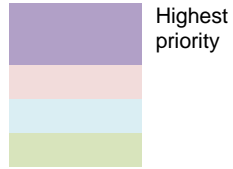
	Implement any recommendations from EO's Performance Review	1/07/2017	30/06/2018	EO & Executive	Exec Officer	High	See EO Performance Management Areas for improvement
	Prepare submissions & correspondence as required.	1/07/2017	30/06/2018	EO	Exec Officer	High	Ongoing
	Revise Corporate (Management) Plan 2017 - 2019 - annually	1/07/2018	30/09/2018	EO, CEO Group, EPLGA Board	Exec Officer/ EPLGA Board	High	
	Deliver Regional Training as required by Councils.	1/07/2017	30/06/2018	EO, CEO Group, EPLGA Board, LGA Training & other training providers.	LGA Training & Exec Officer	Strategic High	OUTREACH - deliver regional training as required in line with LGA Training.
Human Resource Management	Mentoring & assisting CEOs & Other staff	1/07/2017	30/06/2018	Council CEOs & Staff	Exec Officer	High	OUTREACH - On an as needs basis
Lobbying/ Advocacy	After each meeting distribute a wrap on the meeting outcomes - to Councils, stakeholders & media	1/07/2017	28/06/2018	EO	Exec Officer	High	Send out Meeting Wraps after each meeting. ONGOING
	Lobby Australian, State Governments as needed.	Ongoing		President & EO	Exec Officer/ President	High	On an as needs basis
EPLGA Meeting Outcomes	Act efficiently on directions given by EPLGA Board meetings	Ongoing		EO	EO	High	Ongoing as needed

Regional Statement	Maintain Regional Statement data for individual Councils use & regional use in conjunction with RDAWEP	Quarterly	30/06/2018	EO, RDAWEP	RDAWEP	High	RDAWEP & EPLGA monitors & project track reporting to provide information to Councils. Quarterly
Outreach Services	Deliver Outreach Services as per agreement with LGA & Report quarterly to LGA & EPLGA Boards	Quarterly	30/02/2018	EO, LGA CEO & EPLGA Board	Exec Officer	Strategic High	EPLGA Reporting - Quarterly. LGA Report due at end of February year to outline progress to LGA.
Risk Management	In partnership with MLS - develop improved risk management policies, plans & practices.	1/07/2017	Ongoing	EO, CEO Group, RRC's	Regional Risk Coordinators	Low	Working with RRC's. Sharing information - risk frameworks & policies
Shared Services/ Regional Alliances	Encourage Councils to investigate opportunities	1/07/2017	Ongoing	EO & Individual Councils	Exec Officer & relevant Councils	High	OUTREACH - Not only Council to Council or in the region but also with State Govt Agencies like DPTI project.
	Collaborate with other Regional EO's on a bi-monthly basis through SAROC	1/07/2017	Ongoing	EO, EPLGA Board & Central Region	LGA/ SAROC	High	Councils of the future Document recommendations/ pilot testing etc. LGA driving this agenda & seeking input to regionalisation etc.
Mining	Review Mining & Energy Taskforce - Annual Report included	1/07/2017	30/06/2018	EO & EPLGA Board	Mining Taskforce Coordinator	High	Put Annual Report to EPLGA – for review.
EO Performance Management Areas for improvement	Council Feedback - proactively seek and be prepared to, listen to it.	Ongoing		EO & Exec Committee	Exec Committee	High	As per Exec Committee report endorsed by EPLGA Board

	When progressing regional initiatives ensure EPLGA members are aware & is onboard	Ongoing		EO & Exec Committee	Exec Committee	High	As per Regional Strategic Plan, Corporate Plan, Budget & LTFP, EO Work Plan, Annual Business Plan, Board Resolutions & Exec Committee directives.
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Strategic
High
High
Medium
Low

Outreach
Services



Highest
priority

0.4FTE
Plus Projects marked

2017 -18 Budget

		2017/18 Budget
<u>INCOME</u>		
LGA of SA	See Project break down sheet	\$ 130,297
Project Income - EP Councils	See Project break down sheet	\$ 6,250
Projects Income - Other		\$ -
Project Income Sub -Total		\$ 136,547
Reimbursed Income		\$ -
Interest Received		\$ 4,500
Membership Subs		\$ 184,050
Admin Sub - Total		\$ 188,550
Transfers from Reserves	Cores - Unspent Project Funding.	\$ 9,064
TOTAL INCOME		\$ 334,161

EXPENSES

		<u>Exec Officer Employment Costs</u>
Salary	(including \$15k for own Vehicle)	\$ 120,250
Work cover	2.2%	\$ 2,645
Employer Super		\$ 12,600
LSL Liability	Transfer to Reserves	\$ 8,305
<u>Admin & Office Expenses</u>		
Admin General		\$ 2,500
Audit		\$ 1,500
Bank Charges		\$ 500
Insurance		\$ 6,200
IT		\$ 1,500
Legal Advice		\$ 4,000
Meeting Expenses - Board		\$ 8,200
Meeting Expenses - Other groups	Working, CEO's, Works Mgrs Groups- was Reg Cap 15/16	\$ 8,200
Office Rental & Other costs- RDA	RDAWEP agreement	\$ 9,225
Reimbursable Expenses		\$ -
President's Allowance		\$ 2,250
Secretarial Services - RDA	RDAWEP agreement	\$ 18,450
Telephone		\$ 1,300
Training & Professional Development		\$ -
Travel other than Private Vehicle	President & EO	\$ 14,600
Admin Sub - Total		\$ 222,225

Projects

Projects - LGA Funded	\$	143,726
Projects - EPLGA Funds	\$	48,879
Projects - Other	\$	-
Project Sub - Total	\$	192,605

TOTAL EXPENSES \$ 414,830

TOTAL INCOME \$ 334,161

BALANCE	-\$	80,669
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Project Funding Break Downs		2017/18	
Income		Estimate	
LGA of SA	Regional Capacity - R & D Projects	\$	39,777
	Mining Taskforce	\$	-
	Outreach Services	\$	50,000
	Regional Capacity - Rubble Royalties	\$	40,520
		\$	130,297
Joint Project Income - EP Councils	Other	\$	-
	CWMS Users Group	\$	-
	Emergency Management Plans License	\$	6,250
		\$	6,250
Grants/ Projects - Other	Other	\$	-
	Climate Change - EPICCA	\$	-
		\$	-
From Reserves		\$	-
Total Project Income		\$	136,547
Expenses			
EPLGA - Project Funds	CORES Funding Disbursed	\$	9,064
	CWMS Users Group	\$	8,565
	EPICCA - C/Forward \$12500 from 16/17 plus \$12500 budget	\$	25,000
	Emergency Management Planning - Licenses & Review	\$	6,250
		\$	48,879
LGA of SA			
Regional Capacity Funded	Regional Transport Strategy - Extension	\$	-
	Roadside Native Veg Plan & HML Signage	\$	-

	Governance & Planning Reform	\$	17,000
	Other Reg Capacity Projects - TBD	\$	35,000
	Mining Taskforce	\$	28,297
<u>Carry Forward Projects from 16/17</u>	Regional HML Signage	\$	35,350
	Regional Planning - Ext Transport Plan	\$	9,731
	Regional Governance - JPB Pilot	\$	17,000
		\$	143,726
Projects Other	EPICCA - Climate Change Grant	\$	-
		\$	-
Total Project Expenses		\$	192,605
Balance		-\$	56,058

CONTACTS:

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