



# Eyre Peninsula Local Government Association

## Chief Executive Officer Meeting

Wudinna Community Sports Club

12:30pm

Thursday 30 November 2017

(Lunch with reps from Engineering & Works Committee Meeting – commencing 12 noon)

### **Apologies:**

Rod Pearson, Chris Smith (Proxy Bernie Clelland).

### **Agenda Items:**

#### **ACTIONS LIST: from Previous Meetings**

1. Actions: Need further discussion with RDAWEP around the Tourism proposal put forward by Brad Riddle.  
Response: Dion Dorward/ Jade Ballantyne to address committee on Signage Audit – could have this discussion then. Jade may wish to have a further update on this project.
2. Action: Seek RDAWEP to outline benefits to Councils of funding being provided by Councils to RDAWEP.  
Response: Dion Dorward or nominee to address the committee – Held over from last meeting
3. Action: Seek clarification from RDAWEP of its role in supporting Councils e.g. funding applications etc. There is confusion amongst Councils on actual role of RDAWEP in supporting individual Councils.  
Response: Dion Dorward or nominee to address the committee – WAS THIS DONE?
4. Action: EPLGA subs model need workshopping in future to have full justification for model. (Note from EPLGA Board Meeting – Kathy Jarrett has offered to assist in workshopping a future model(s) for presentation to the EPLGA Board). A workshop with Mayors present will take place from 3pm.  
HOW DID THIS GO?????

Action: Councils to supply a copy of the EPLGA /EPNRM service agreement if they have one.  
Response: Nil received  
NO SUCH DOCUMENT?

**Notes of CEO Committee Meeting – 31 August 2017** – Trevor Smith to give verbal update on any outstanding issues/ actions – if any.  
See attachment below of notes of meeting.

## **BUSINESS**

1. **Native Title & Reconciliation** – seeking Julia Dnistrianski & others for a presentation to Feb 2018 EPLGA Board Meeting and/or CEO Committee meeting (Direction required as to which meeting).

Issues to discuss:

- ILUA – progress
- Regional Liaison Committee
- Reconciliation Plans
- Individual Council issues – e.g. Elliston & Port Lincoln

Basically how can we get on the front foot. – Advice sought from Meeting on this.

2. **Star Club** – Sport & Rec – EOI (See below for email) – Trevor DC Tumby Bay
3. Engineering & Works Committee recommendation from Aug 2017 meeting:

### **LGA Procurement Policy and Tools for Economic Development**

General discussion around processes for recognising local/regional economic contribution of major local government works and contracts. Draft LGA policy was generally considered to provide a good framework for this.

Moved: G Drummond Seconded: C Matena

That the Engineering and Works Committee recommend to CEO's that following finalisation of the LGA Policy on Procurement and Tools for Economic Development each Council considers the adoption of the policy as part of its procurement processes.

CARRIED

Follow up from Councils – is there a need for further action?

### **4. Executive Committee – Replacement for Rob Donaldson**

With Rob Donaldson's resignation from the CEO position with the City of Port Lincoln there is a vacancy existing on the EPLGA's Executive Committee.

The terms of reference for the Committee read:

#### ***Membership***

*Membership of the Committee will comprise the President, Deputy President, Past President and a Council Chief Executive Officer appointed by the EPLGA Board.*

*Where the Past President is no longer a delegate to the EPLGA Board another delegate will be selected by the EPLGA Board.*

*The Executive Officer will be a non-voting member.*

It is recommended to the EPLGA Board that another CEO is appointed to this committee. Does the Committee wish to discuss this situation with a recommendation given to the EPLGA Board from the Committee?

Recommended: That the CEO Committee puts a CEO name forward to the EPLGA Board.

### **5. Any Other Business from the floor.**

### **3:30PM EP Water Security Taskforce Meeting – Mayors & CEO’s**

The inaugural Eyre Peninsula Water Taskforce meeting has been scheduled in from 3:30 to 5:30pm on Thursday 30 November at the Wudinna Sport and Community centre after the EPLGA CEOs forum.

At this stage the standing agenda is as per the agreed terms of reference (attached) and includes:

- EPLGA – Information update (20 mins)
- RDAWEP – Information Update (20 mins)
- DEWNR – priority water resource condition update and Demand and Supply Statement Annual Review (30 mins)
- SA Water – Long Term Plan demand assumption and strategy update (30mins)
- Priority actions for further assessment (20 mins)

### **EYRE PENINSULA WATER TASKFORCE – TERMS OF REFERENCE**

#### **ROLE AND PURPOSE**

The Eyre Peninsula Water Taskforce has been established to identify and assess sustainable water supplies to support economic development on Eyre Peninsula.

The taskforce will meet annually or as otherwise required, to:

1. Encourage future regional planning based on fit-for-purpose and sustainable water supplies that support regional economic development including maximizing capture and reuse of storm water and wastewater, water sensitive urban design and innovative and alternative water supply solutions.
2. Inform and receive annual report on the Supply and Demand Statement for Eyre Peninsula (including SA waters long term Plan) including;
  - a. Receive the Department of Environment, Water & Natural Resources (DEWNR) report on the state and condition of the priority water resources on Eyre Peninsula.
  - b. Receive information from, and provide feedback to councils and RDA with updated information regarding projected demands and opportunities relating to development
3. Understanding the current or future threats to water availability and quality.
4. Report back to their respective organisations and communities information presented to the group by member agencies

#### **MEMBERSHIP**

The membership will consist of:

1. Chairs and CEOs or equivalents of the EPNRM, RDAWEP, EPLGA and constituent councils
2. Representative of the Department of Environment, Water & Natural Resources (DEWNR)
3. Representative of SA Water
4. Representative of Environment Protection Authority.

The responsibility for chairing and provision of executive support will be shared on a rotational basis between EPNRM, EPLGA and RDA.

Each organisation may nominate a proxy. Government Agency staff will be invited to attend as required.

## **AGENDA AND MEETING SUMMARY**

The agenda for meetings will include:

- EPLGA – Information update
- RDAWEP – Information Update
- DEWNR – priority water resource condition update and Demand and Supply Statement Annual Review
- SA Water – Long Term Plan demand assumption and strategy update.
- Priority actions for further assessment

A meeting summary will be prepared and distributed to all members within 30 working days of the meeting.

## **COMMUNICATION PROTOCOLS**

All members of the Taskforce must agree about what goes into the public domain. Once agreed, members will determine their own approach to engagement methodologies with the media and broader community

Draft or working format documents are to be clearly identified as such and will be treated as confidential until relevant inputs from members have been received and the document finalised and recirculated to members.

### **Inclusions:**

Notes from previous meeting

STAR Club EOI Information.

# EPLGA

## CEO Meeting

Thursday 31<sup>st</sup> August 2017

### Notes

**Chair: Rob Donaldson**

**Present:**

Trevor Smith	Tumby Bay	CEO
Rob Donaldson	Port Lincoln	CEO
Peter Scott	RDAWEP	Economic Development Manager
Ned Luscombe	Wudinna	Councillor
Alan McGuire	Wudinna	CEO
Kristen Clark	Streaky Bay	A/CEO
Peter Arnold	Cleve	CEO
Deb Larwood	Kimba	CEO
Rowena McLean	LGA	
Jo Calliss	LGRS	Regional Coordinator
Darren Zechner	Franklin Harbour	Works Manager
Ted Byrt	LGA	Consultant
David Hope	LGA	Consultant
Mark Hewitson	Ceduna	Manager Governance
Geoff Dodd	EP Mining Taskforce	Coordinator
Phil Cameron	Elliston	CEO
Rod Pearson	Lower Eyre Peninsula	CEO
Stephen Smith	LGA	Director Policy
Damian Windsor	Tumby Bay	Works Manager
Jade Ballantine	RDAWEP	
Bryan Trigg	Cleve/RDAWEP	Councillor/Chair
Sam Telfer	Tumby Bay	Mayor
Andrea Broadfoot	Port Lincoln	Councillor
Dean Johnson	Kimba	Mayor

## Apologies:

Geoff Moffat	Ceduna	CEO
Chris Cowley	Whyalla	CEO
Tony Irvine	EPLGA	Executive Officer
Chris Smith	Franklin Harbour	CEO
Dion Dorward	RDAWEP	CEO
Joy Hentschke	Streaky Bay	CEO
Alan Suter	Ceduna	Mayor
Bruce Green	Port Lincoln	Mayor

## Actions List:

1. Tourism Proposal – noted presentation from Jade Ballantine later.
2. RDAWEP/EPLGA Funding Agreement – wait
3. RDAWEP Benefits – Peter Scott to address Committee
4. RDAWEP role in supporting Councils – Franklin Harbour Harbour CEO – hold
5. EPLGA Subscriptions model – Workshop

## Business:

### 1. NDIS – Information – Jade Ballantine

RDAWEP is recruiting a Workforce facilitator based in Whyalla.

Hub signage in Whyalla and Port Lincoln.

Role of RDA to keep provision of service in the region.

LGA Workshop – 22 September – Live Streaming.

### 2. Mining Survey of Councils – Geoff Dodd

CEOs to complete survey ASAP.

Needed for review of Taskforce Terms of Reference.

RESA – running a program for 16 civil contractors on the E.P. Proposal to make them ready for the increase in mining and mining related business opportunities. CEOs to alert local companies of this. See Mining Taskforce Minutes.

Mining Act Review – Taskforce to work with DSD on rating opportunities for local government from exploration and mining tenements (as occurs in NSW and WA).

### 3. Tourism Proposal – Jade Ballantine

\$380K investment proposal – across 11 Councils – not forthcoming so the strategy will be progressed slowly on an affordable basis. RDAWEP has revised its consultation process.

Jade's Top 5 Tourism Targets

1. Free WiFi
2. Accommodation – 4 Star and over – deficient
3. Trails – e.g.: mountain biking and walking

4. Coastal Access and Amenities
5. VIC's. – Our culture and history is not obvious – need experiences clustered together and collaborative businesses.

I-Fish – 3 x ½ hour episodes filmed on E.P. and possibly returning.

Art Trail – QR Codes

Shout Out to:

Quinn's and DC Cleve – for pictures on trucks.

DCLEP – for their toilets.

\*\*\* More industry and government collaboration needed \*\*\*\*

Signage Proposal – No Obligation – test market for a signage audit – in and out of towns – maybe \$2K to \$5K estimate per Council. Jade to provide more information to Councils at a later date.

#### **4. Jetties Audit**

LGA still chasing information from all coastal and River Murray Councils.

Intention to stop further cost shifting.

Link to rating campaign.

#### **5 RDA Update**

Peter Scott – Annual Report Outcomes August 2017

#### **6 Other Business**

Rob Donaldson – LGA Electricity Contracts – big % increases.

**Meeting Closed**

#### **WORKSHOP**

Move into Workshop – EPLGA Sustainability

Stephen Smith, Ted Tyne and David Hope presented

**From:** Vikor, Gabriella (DPTI) [<mailto:Gabriella.Vikor@sa.gov.au>]

**Sent:** Tuesday, 31 October 2017 1:39 PM

**Subject:** Expression of Interest Now Open - STARCLUB Field Officer Program 2018-2021

## **STARCLUB Field Officer Grant Funding Program 2018-2021**

### **Expression of Interest Now Open**

The STARCLUB Field Officer (SFO) Program is a partnership between the Office for Recreation and Sport (ORS) and 30 regional councils.

The SFO program has successfully been operating in regional areas since 2000, where STARCLUB Field Officers have been employed to work with their local sport and active recreation clubs and associations to help them:

- ☐ Understand and comply with relevant government legislation (i.e. Child Safe Environments).
- ☐ Become better managed and sustainable.

A letter has been sent to the CEO of each regional council advising that funding is available to employ a STARCLUB Field Officer in either a part time or a full time position.

A maximum amount of **\$60,000** annually can be sought per region, to deliver the SFO Program from 1 July 2018 to 30 June 2021.

An Expression of Interest (EOI) process is being conducted for the 2018-2021 funding cycle.

I would like to invite current program partners and other interested regional consortiums to register their interest to host/lead a SFO Program.

**Please read the attached EOI Form and [STARCLUB Field Officer Strategic Plan 2015-2018](#) before completing the EOI form to register your consortiums interest.**

Consortiums have until **Thursday 25 January 2018** to submit their EOI, however early lodgement will be actioned once received to facilitate your local planning and budgeting processes.

Kind regards,

### **Gabriella Vikor**

Senior Project Officer, Local Government Liaison

Office for Recreation and Sport

Department of Planning, Transport and Infrastructure

T 08 8457 1479 (91479) | E [gabriella.vikor@sa.gov.au](mailto:gabriella.vikor@sa.gov.au)

27 Valetta Road Kidman Park SA 5025 | PO BOX 219 Brooklyn Park 5032 | DX: 354

The General phone number for the Office for Recreation & Sport is **1300 714 990**