

ENGINEERING & WORKS COMMITTEE

DRAFT Minutes

Meeting held at Coffin Bay on Thursday 27 Feb 2017 commencing at 10:00 am

Present: Grant Drummond, Alex Douglas, Arthur Johnstone, Damian Windsor, Neil Haines, Michael Inglis, Ivan Noble, Craig Matena, Robyn Nottle, Kelsey Trezise, Tony Irvine

Apologies: Michelle Tucker, Darren Zechner

Observers: T. Smith (DC Tumby Bay), Kristian Clarke (DC Streaky Bay), Michael Kemp (DC Kimba), Gary Jutzen (C LEP)

Business:

1. Last Minutes of Meeting on 1 December 2016

Moved: A Johnstone Seconded: A. Douglass

That the minutes of the 1 December 2016 meeting proceedings are a true and correct record
Carried.

2. Business Arising:

ACTIONS LIST:

Rail Interface Agreements

Action: All Councils to amend their agreements to designate the Maintenance boundary at 3m from the nearest rail line to coincide with the designated Safe working boundary/Protection boundary and return to GWA.

Damian Windsor: - Amended Draft Interface Agreement returned to GWA August 2016. No response received but communication re-established Feb 2017. Discussion with LGA MLS regarding common ground with other agreements state-wide. See email circulated for threads of communications.

COMPLETED

MapInfo Training

Action: District Council of Ceduna will circularise training information to other councils.

Delayed due to software upgrade. G Drummond to monitor & re-organise when appropriate

Regional Roadside Native Vegetation Management Plan

Update given by Damian Windsor

DPTI Shared Services Pilot

Refer to Executive Officer's report in EPLGA Board Agenda.

The following questions/issues were discussed at the meeting.

DPTI requested a consolidated response from [all Councils](#) on the following to assist the project in going forward:

- › What Road and Marine assets are maintained by EPLGA/Local Councils and who provides the maintenance?
- › What is the EPLGA/Local Councils maintenance spends by asset class?
- › Current local resourcing provided by Local Councils.
- › What plant and equipment is used for maintenance?
- › Maintenance specifications that are used in provision of maintenance by EPLGA Councils.
- › What is the Safety performance of the EPLGA/Local Councils in delivery of maintenance?
- › What is the capability of the EPLGA with respect to Asset Management Systems?
- › What is the capability of the EPLGA with respect to Asset Management Planning?

There was a consensus that Councils would need to consider the types of maintenance and scope of possible activities that could be undertaken in a collaborative manner with DPTI and a head contractor. This would allow us to consider possible procurement models and develop a way forward through an MOU.

DPTI is seeking our views on the following:

- › the maintenance types you are interested in providing to DPTI or a head contractor;
- › the maintenance types you are interested in purchasing from DPTI or a head contractor;
- › the responses to 1 and 2 impacted by whether the services are provided on the unsealed or sealed networks;
- › risk profile of EPLGA/Councils in provision of services;
- › interest in providing services in Outback areas;
- › how the Association will work as an entity in regard to the provision of services and possible governance models; and
- › will the Association be able to sign a Memorandum of Understanding (MOU) with DPTI on behalf of its all its members.

DPTI is seeking to move ahead with this project and would appreciate it if Councils could provide an update following the Engineering & Works Committee meeting and is happy to discuss any aspects further or provide additional information that would assist in advancing this project.

3. General Business:

Night Time Movement of Machinery

Waiting for Rob Kerin to get back after surveys & discussion with DPTI

90 Day Project Meeting

Damian Windsor reported back on this meeting with DPTI, Rob Kerin and others

Rubble Royalties

A further \$35,350 needs allocation to projects

Discussion took place in relation to the funding being spent on consistent signage around HML conditions in each Council area. Hence the importance of common conditions for HML across the region. All Councils encouraged having conditions gazetted.

Moved: M. Inglis Seconded: G Drummond

That the \$35,350 from the rubble royalty funding be directed to consistent region wide road signage for HML on freight and commodity routes. Further every effort be made to have these signs in place prior to the 2017 harvest.

CARRIED

CWMS Systems

Grant Drummond gave an update on his investigations and experiences in relation to the Escada systems. Gary Jutzen agreed to share information he was chasing up for pumping station systems too.

Grader Over Dimension Permits

Information was shared on the following:-

- Head Light requirements
- Exhaust directions
- Permit requirements

It was generally agree when purchasing a grader or heavy earthmoving equipment subject to the permit conditions that suppliers as part of the tender or purchase order are required to have the equipment registered and permit approved.

Asset Management

Discussion was held on what Councils were using for asset management in the way of software, asset assessment etc.

It was agreed that:

- There is a regional approach & common software where possible
- This would allow the sharing of templates and expertise amongst Councils
- This approach would also assist in over all regional planning for future funding etc.

Next meeting Grant Drummond is to share some templates with a view to having common regional templates.

Power Price Increase

Craig Matena gave an indication of their increases and general discussion took place on the future and possible LGA of SA actions in this area.

Snails

General discussion on the issues around increasing numbers of snails. Not really a council issues except where it affects Councils operations e.g. airports

Joint Contracts – e.g. resealing of roads

General discussion on the positives from such. DPTI now also a contender for assistance in this area. G Drummond outlined his positive experiences in this area.

Roads Conference

G Drummond on the organising committee for Pt Pirie conference. He asked for any suggestions for the agenda etc. Any ideas to Grant within the week.

Meeting Closed: 11:35 am

DRAFT

ACTIONS LIST:

Mapinfo Training

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Commodity Route Access Conditions

Action: - Ensure agreed conditions are forwarded to DPTI (Ian Day) with request for inclusion on RAVNet.

DPTI Shared Services Pilot

Action: - Steering Group to meet with DPTI ASAP for MOU etc.

Asset Management

Action: - Grant Drummond to share asset management templates he uses with a view for the development of standard regional templates where possible.

Roads Conference

Action: - any suggestions to Grant Drummond ASAP.

Rail Interface Agreements

Damian Windsor to amend draft agreement to include protocols as below for works at railway crossings as discussed with Mick Cresp (GWA).

- GWA to provide Rail Safety Worker at no cost to Council when required for minor works (up to 2 days)
- GWA to commit to safety work provision at the required time and on 5 business days notice
- Works where tools, materials can be cleared from the safety zone by one person, or where machinery is crossing track and not stationary do not require rail safety officer
- Council procedures to identify requirements for Council supplied spotter/observer where an employees attention will be on a task and not on possible approaching trains